



**NEWARK &  
SHERWOOD**  
DISTRICT COUNCIL

*Castle House  
Great North Road  
Newark  
Nottinghamshire  
NG24 1BY*

*Tel: 01636 650000*

[www.newark-sherwooddc.gov.uk](http://www.newark-sherwooddc.gov.uk)

**Chairman: Councillor R.J. Jackson**  
**Vice-Chairman: Councillor N.B. Mison**

**Members of the Committee:**

**Councillor M.G. Cope**  
**Councillor G. Dawn**  
**Councillor P. Duncan**  
**Councillor Mrs L. Hurst**  
**Councillor J.D. Lee**

**Councillor D. Staples**  
**Councillor Mrs L.M.J. Tift**  
**Councillor Mrs A.A. Truswell**  
**Councillor K. Walker**  
**Councillor Y. Woodhead**

**Substitutes**

**Councillor Mrs I. Brown**  
**Councillor Mrs R. Crowe**  
**Councillor P. Peacock**  
**Councillor D. Thompson**  
**Councillor I. Walker**

## **AGENDA**

**MEETING: Leisure & Environment Committee**

**DATE: Tuesday, 19 September 2017 at 6.00pm**

**VENUE: Civic Suite, Castle House, Newark**

**You are hereby requested to attend the above Meeting to be held at the time/place  
and on the date mentioned above for the purpose of transacting the  
business on the Agenda as overleaf.**

If you have any queries please contact Catharine Saxton on 01636 655247.

## AGENDA

Page Nos.

- |   |   |                     |
|---|---|---------------------|
| 1.  | Apologies for Absence   |                     |
| 2.  | Declarations of Interest by Members and Officers and as to the Party Whip                                       |                     |
| 3.  | Declaration of Any Intentions to Record the Meeting   |                     |
| 4.  | Minutes of the Meeting held on 27 June 2017   | 3 – 10              |
| <br><b><u>PART 1 - ITEMS FOR DECISION</u></b> |   |                     |
| 5.  | Active4Today Update Report  | 11 – 17             |
| 6.  | Newark & Sherwood Playing Pitch Strategy  | 18 - 52             |
| <br><b><u>PART 2 - ITEMS FOR NOTING</u></b>   |   |                     |
| 7.  | Health Scrutiny Group – County Councillor Girling will attend the meeting to answer Committee Member questions. | Verbal              |
| 8.  | Update on Recycling   | Report To<br>Follow |
| 9.  | Health and Wellbeing  | Verbal<br>Update    |

### **CONFIDENTIAL AND EXEMPT ITEMS**

None

## **NEWARK AND SHERWOOD DISTRICT COUNCIL**

Minutes of the meeting of the **LEISURE & ENVIRONMENT COMMITTEE** held in Room G21, Kelham Hall, Newark on Tuesday, 27 June 2017 at 6.00 pm.

PRESENT: Councillor R.J. Jackson (Chairman)  
Councillor N.B. Mison (Vice-Chairman)

Councillors: M.G. Cope, P.C. Duncan, Mrs L. Hurst, J.D. Lee, D.B. Staples,  
Mrs L.M.J. Tift and Mrs Y. Woodhead.

### 01. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Mrs A.A. Truswell and K. Walker

### 02. MINUTES OF THE MEETING HELD ON 21 MARCH 2017

AGREED that the Minutes of the meeting held on 21 March 2017, be approved as a correct record and signed by the Chairman.

### 03. DECLARATION OF INTERESTS BY MEMBERS AND OFFICERS

NOTED that no Member or Officer declared any interest pursuant to any statutory requirement in any matter discussed or voted upon at the meeting.

### 04. DECLARATION OF ANY INTENTIONS TO RECORD THE MEETING

The Chairman advised that the proceedings were being audio recorded by the Council.

### 05. TATTOO HYGIENE RATING SCHEME

The Committee considered the report presented by the Business Manager - Environmental Health & Licensing which considered the Nottinghamshire Hygiene Accreditation Scheme (also known as the Tattooing Hygiene Rating Scheme) and whether it should be adopted and implemented within Newark & Sherwood District Council.

The Business Manager - Environmental Health & Licensing confirmed that the Nottinghamshire's Accreditation Scheme would be advertised and promoted to all businesses within the qualifying sectors. These included tattooing, semi-permanent make up and cosmetic body piercing establishments. The charges proposed for the scheme were detailed within the report. It was also confirmed that the charges calculated for the fees for the scheme had been developed by an officer working group across the county.

AGREED (unanimously) that:

- (a) the Nottinghamshire Tattoo Hygiene Accreditation Scheme within Newark and Sherwood be adopted; and

- (b) the fees and charges to participating businesses that choose to adopt the scheme be confirmed.

06. NOTTINGHAMSHIRE'S SMOKEFREE SUMMER INITIATIVE

The Committee considered the report presented by the Business Manager - Environmental Health & Licensing which provided Members with details regarding the 2016 Newark and Sherwood Smoke Free Summer pilot project.

The Business Manager - Environmental Health & Licensing proposed that Newark & Sherwood District Council (NSDC) acknowledged the importance of the initiative in terms of protecting children and reducing the number of current and future smokers and confirmed their support by setting the precedent where by all NSDC events would support the initiative by default. NSDC would also encourage any appropriate events coming through the Safety Advisory Group to consider supporting Smoke Free Summer. The benefits of the Smoke Free Summer Initiative were set out at 4.2 of the report.

It was further proposed that the Health Improvement Officer based within Environmental Health & Licensing Business Unit would work with the County Council and Town Councils to identify and liaise with suitable events within the Newark & Sherwood district.

Members considered the report and fully endorsed the project. It was suggested that the templates for the posters could be emailed to organisations in order for them to print them off and save the Council printing costs. The Business Manager however commented on the importance for the Health Improvement Officer to be in attendance at events in order for the correct advice to be provided. The cost was confirmed to be minimal for this project.

AGREED (unanimously) that:

- (a) the success of the pilot Smokefree Summer initiative at events across 2016 be noted;
- (b) the formal adoption of the Smoke Free Summer Initiative within Newark & Sherwood be supported;
- (c) the Smoke Free Summer Initiative at all appropriate Newark & Sherwood District Council events be promoted; and
- (d) Officers work with the County Council, Town Councils and other local organisations to identify and support the initiative within the Newark & Sherwood District.

07. HAWTONVILLE COMMUNITY CENTRE UPDATE

The Committee considered the report presented by the Community Projects Manager, which provided Members with an update on the current position relating to the operation of Hawtonville Community Centre and progress being made with the management arrangements.

It was reported that Newark and Sherwood Homes (NSH) had commenced the process of managing the community centre, consulting closely with the Community Projects Manager and had made contact with a range of stakeholders to improve the usage of the centre on a more sustainable basis. Agencies and groups interested in using the centre for either office space or community engagement included, Nottinghamshire Police; Nottinghamshire County Council Youth Services; Health Services; Remploy and the local allotment group. The community centre currently had four regular bookings. In addition to that there were also a number of new groups that had started to use the centre.

NSH had also organised a stakeholder event on Thursday, 22 June 2017, at the Community Centre. The key purpose of the event was to engage with the local community to recruit the 'fledgling' management committee for the centre. It was badged as a 'Spruce up your Garden' event to encourage locals to maintain their gardens to an acceptable standard with support from NSH and local allotment group. The Community Projects Manager confirmed that the event was well received by the local community and a number of lines of enquiries were being pursued regarding volunteers that had been put forward.

The Committee was informed that a management fee would be paid to NSH, on a costs recovery basis. This was to cover the costs incurred by NSH undertaking the management of the community centre on the Council's behalf. It was proposed that this would be arranged through a small variation made to the Management Fee paid by the Council to the Company annually for the housing management and other related services that it undertook on behalf of the Authority. The breakdown of the proposed fee was included within the report. It was confirmed that Officers would continue to assess further options to maximise usage at the community centre as they arise and report to Members on progress.

Members considered the report and clarification was sought regarding whether the £21,000 to be paid to NSH was a one off or annual payment. The Community Projects Manager confirmed that this would be an annual fee. It was confirmed that the centre wasn't being used to full capacity and some repair works had not been completed due to the uncertainty of the centre. The centre however did generate an income back to the Council.

A Member commented that the income from all four groups should be reported to the Committee, in order for Members to consider the income and outgoings of the centre. The new Community Village of the sports hub development being built on Bowbridge Road was also raised and it was commented that, that development may take over from this one. The Hawtonville centre however was considered worth supporting and should be reviewed on an annual basis.

Another Member commented on the accounts for the Centre contained within the Budget book and felt that the costs to the Council were much higher than the £21,000 indicated payable to NSH, contained within the report. It was also commented that the Centre should be the responsibility of Newark Town Council, in order to be consistent with the rest of the district.

The Community Projects Manager confirmed that a Neighbourhood Centres budget did exist whilst the Council had ownership of the community building and that the Council's accountant had extricated the figures for Hawtonville Community Centre from the Neighbourhood Centres budget book.

The Chairman suggested that the Committee review this again in nine months.

AGREED (unanimously) that:

- (a) the contents of the report and progress being made to secure the operational management function for the Hawtonville Community Centre to increase income/usage of the centre and reduce the Centre's operational deficit and cost to the Council be noted;
- (b) the fee of £21k payable to Newark and Sherwood Homes to cover their costs in managing the Centre on the Council's behalf be agreed and a recommendation made to the Policy and Finance Committee that it approve this minor variation to the Company's overall Housing Management Fee; and
- (c) an update report be submitted to the Leisure and Environment Committee in nine months' time.

08. ACTIVE4TODAY – ANNUAL REPORT, 2016/17 AND FORWARD PLAN

The Committee considered the report presented by the Director – Customers which updated Members on the performance of Active4Today for the financial year ending 31 March 2017 and considered plans for 2017/18.

It was reported that there were a number of very positive messages which were contained in detail in the Final Accounts, Appendix II to the report, with significant year on year increases in all nine indicators. These included 43% and 16% increases in the adult and children's membership bases, respectively, at the three leisure centre sites operated by the Company.

During the period 1 April 2016 to 31 March 2017, the financial statement at Appendix I of the report showed the Company recorded a net operating surplus of £10,046. Members recalled from the January meeting of this Committee that the decision was taken, following financial forecasting from the Company, not to pay an additional management fee of £124,876 which had previously been requested by the Company. Members also noted from the accounts that the Company had used money in-year from its repair reserve to fund works at the leisure centres which would fall in the 2017/18 financial year. As such, the net operating surplus of £10,046 after those two items were taken into account represented a strong financial performance from Active4Today in 2016/17.

The Active4Today, Annual Report 2016/17, stated that there were cost risks in 2017/18 in relation to utilities, pensions and employee costs, which the Company would seek to contain within its budget. The savings which were forecast as part of the five-year business plan which established Active4Today were now at an end. There were savings forecast in the first year of operation from moving into the new Company structure from

VAT and Business Rates, whilst the second year of savings was predicated on the move to a new, larger leisure centre. The management fee paid to the Company in 2017/18 was £117,000, after which the fee was due to rise in line with inflation.

Depending on the continued performance of the Company and the Council's future financial position, there could be scope to review the level of future management fees or to request additional services from the Company that aligned with the strategic direction the Committee wished the Company to take.

In addition to paying a management fee to Active4Today to operate leisure and sports development services, the Council also paid a cash sum to the Company to provide strategic management support to Southwell Leisure Centre Trust, as well as 'donating' a number of central services such as human resources and ICT.

The cash element the Council had paid to Active4Today for providing strategic management support to the Trust in 2017/18 was £94,680. The Final Accounts indicated that the performance at Southwell had been largely positive with growth in both its adult and children's membership bases and there was recognition that the support from the Council helped to support a further leisure centre in the District. However, there would appear to be merit in opening a dialogue with both Active4Today and Southwell Leisure Centre Trust about the future arrangements in recognition of the fact that the Trust was the recipient of the Company's services.

A Member commented that the Repairs and Renewals budget should be monitored closely due to the increase during 2016/17. In addition it was suggested that Southwell Leisure Centre should be scrutinised during 2017/18 in a bid the Council can fully understand the finance provided to Southwell and look at opportunities to reduce this contribution.

A Member sought clarification regarding the materials used within the leisure centres, due to the recent events in London. It was confirmed that a review was being undertaken across the entire Council estate, which included the leisure centres, due to the Council being the owner of these facilities.

A Member sought clarification regarding the provision for persons with a disability and also persons living in areas of deprivation. The Managing Director of Active4Today confirmed that the annual plan for sports development was delivered as part of the remit of Company. The Management fee paid to the Company by the Council provided the salaries for the outreach team and external funding from organisations such as Sport England was used for the delivery of the activities. This included GP referrals work, activities for older people, young mums and persons with disabilities and their careers. The performance indicators which were included within the report, showed an increase of 40% on the number of user visits on Sports Development programmes in deprived areas. It was confirmed that the deprived areas could be plotted on a map and circulated to the Committee regarding the work undertaken in deprived areas.

A Member commented that there may be a disadvantage in reaching deprived areas selected by postcode as there were often affluent areas within the same post code. He asked if that could be addressed in more detail to get a better understanding.

A Member nominated the Committee Chairman, Vice-Chairman and Councillor P.C. Duncan as representatives of the Committee to take part in the dialogue with Southwell Leisure Centre Trust and Active4Today regarding future arrangements.

The opposition spokesperson commented that a representative from the opposition should be appointed as a representative. Councillor Staples was nominated for this role.

A vote was taken and lost with three votes for and six votes against, for the Committee Chairman, Vice-Chairman and Councillor Staples, to be appointed representatives of the Committee.

A further vote was taken with six votes for and three votes against, for the Committee Chairman, Vice-Chairman and former Chairman – Councillor P.C. Duncan, to be appointed representatives of the Committee.

AGREED (unanimously) that:

- (a) the positive performance of Active4Today in 2016/17 be noted;
- (b) Active4Today provide the November Committee meeting with its latest in-year financial position and full year forecast in order that the Committee can begin to form judgements on the appropriateness of recalibrating the management fee payable in 2018/19 and future years; and
- (c) the Leisure & Environment Committee Chairman, Vice-Chairman and former Chairman – Councillor P. Duncan, take part in dialogue with Southwell Leisure Centre Trust and Active4Today regarding the future arrangements.

#### 09. TOUR OF BRITAIN CYCLE RACE

The Community Projects Manager provided a verbal update regarding the Tour of Britain Cycle Race.

It was reported that Nottinghamshire had been awarded Stage 4 of the Tour of Britain 2017 and the race, which would take place on Wednesday, 6 September, would start in Mansfield and finish on Farndon Road Newark outside the Sconce and Devon Park which would host the race finish and associated activities and events.

The event would cover approximately 175kms of the County's road with a significant middle section being in the District and culminating in the finish at Sconce and Devon Park at approximately 3.30pm. The race would enter the District near Blidworth and make its way through Farnsfield, Halam and Southwell then out to Kirklington, Bilsthorpe, Rufford, Edwinstowe and Budby then out to Bassetlaw before re-entering the District at North Clifton down through Collingham and into Coddington before entering Newark down Beacon Hill to finish at the Sconce via Castle Gate, Lombard Street, Beaumont Cross and Victoria Street.



Nottinghamshire County Council would assume overall responsibility for hosting the event and would co-ordinate the project at a County level with separate project teams (start, finish, route, communications and sponsorship etc.) working collaboratively with the Tour of Britain team to ensure a safe and successful event in the County.

It was reported that a Stage Finish Project Team had been established which was looking at themed areas including: Project Management; Waste and Cleansing; Business Involvement and Sponsorship; Communications; Car Parking; Town Centre Liaison; Parks and Gardens and the Festival of Cycling.

Members raised concerns regarding not enough car parking provision within Newark Town Centre and also that car parking should be secured for Members and staff working at Castle House. The Community Projects Manager confirmed that this was being address and that some parking may be permitted on Sconce and Devon Park and also the former County Council Highways Depot could be used. A park and ride scheme was also being pursued at the Rugby Club and the Newark Show Ground. It was confirmed that Member/staff car parking would be made available. Other concerns were raised regarding the safety aspect regarding terrorism. It was confirmed that the Counter Terrorism team would scrutinise the event and plans and advise on any additional security requirements.

The Vice – Chairman commented on the need for Members to communicate this event to their Parish Council's, to encourage this event and get volunteers.

AGREED (unanimously) that the verbal update be noted.

#### 10. HEALTH AND WELLBEING/HEALTH SCRUTINY

The Leisure & Environment Committee Vice-Chairman informed the Committee that the Stakeholder Reference Group Chairman and Vice-Chairman had resigned. The Health and Wellbeing Board which he attended, was scheduled to take place on 28 June 2017, had appointed a GP as Chairman for future meetings. The Health Scrutiny had appointed County Councillor K. Girling as Chairman; however that Group had excluded the District Council from any future meetings. The Vice Chairman suggested that Councillor K. Girling be invited to a future meeting of the Committee to explain the reason for that change. A Member commented on his disappointment regarding this change and commented that the District Council had played a significant role within that Group and was disappointed that Nottingham County Council should take this decision.

The Director – Community informed the Committee that the Clinical Commissioning Group (CCG) had been invited to the Annual Parish Conference. The business plan which was being drafted in consultation with the CCG was also reported to be on track.

It was confirmed that the CCG were establishing additional forums to discuss community engagement. The District Council also had their quarterly meeting with the CCG on Wednesday, 5 July 2017.

AGREED that:

- (a) the verbal update be noted; and

- (b) County Councillor K. Girling be invited to a future meeting of the Leisure & Environment Committee to explain the reason why the District Council had been excluded from future meetings of the Health Scrutiny Group.

The meeting closed at 7.50pm.

Chairman

**ACTIVE4TODAY – COVERING REPORT**

**1.0 Purpose of Report**

1.1 This purpose of this covering report is to recommend to the members of the Leisure and Environment Committee that the two items highlighted by Active4Today in its Management Report are noted and approved.

**2.0 Background Information**

2.1 Active4Today is updating members on the developments that have taken place at the Dukeries Leisure Centre and the subsequent new arrangements with South Forest. The details and timeline set out is agreed upon and the item is therefore for noting.

2.2 In relation to the second item which is requesting the Committee's agreement to develop a former squash court at the Dukeries Leisure Centre into part of the existing fitness suite, the Committee should note the court has been closed for some time without adverse comments and that Active4Today will pay for the development costs. As the Council's leisure centre operator, it is part of Active4Today's role to advise on leisure centre developments which can deliver the outcomes it was set up to deliver of healthy and active lifestyles, accessible facilities and financial viability.

**3.0 Proposals**

3.1 The proposals are set out in detail in the Active4Today report.

**4.0 Equalities Implications**

4.1 There are no new equality implications arising from the Active4Today report.

**5.0 Impact on Budget/Policy Framework**

5.1 Active4Today will pay the cost of the development work to the squash court so there are no budget implications for the Council. Active4Today will continue to monitor the impact of the move from the Dukeries to South Forest on the membership base. As the report notes, the Council has written to the Academy Transformation Trust, setting out its intention to seek financial redress from the Trust for losses that may accrue over the 12 month period from its decision to close the pool.

**RECOMMENDATIONS:**

- (a) the Committee note the issues at the Dukeries Leisure Centre and the new arrangements at South Forest;**
- (b) the Committee agree the change of use of a squash court at the Dukeries Leisure Centre and its development into part of the existing fitness suite.**

**Reason for Recommendations**

**To ensure the company is able to deliver the outcomes required by the Council in the most efficient and effective way.**

**Background Papers**

For further information please contact Matthew Finch on Ext 5716.

**Matthew Finch  
Director - Customers**

## LEISURE & ENVIRONMENT REPORT MANAGEMENT REPORT

19 SEPTEMBER 2017

### 1.0 REPORT PURPOSE

- 1.1 To provide the Leisure and Environment Committee with an update on the Dukeries Leisure Centre and the new arrangement with South Forest.
- 1.2 To request the closure of one squash court at the Dukeries Leisure Centre due escalating maintenance costs and low levels of usage and income.

### 2.0 DUKERIES ACADEMY UPDATE

#### Background:

- 2.1 Members will be aware that for over 20 years the District Council's leisure service and latterly Active4Today Ltd have been hiring the Dukeries Academy swimming pool from the school, in order to provide a community swimming programme for the residents of Ollerton and its surrounding villages.
- 2.2 This arrangement enabled the leisure centre to provide pay and play public swimming, membership swimming through a monthly direct debit, swimming lessons for children as part of the Xperience membership programme and regular swimming teaching and pool lifeguard courses for employees and members of the public. In addition to this, the pool is used for monthly staffing training for the lifeguards, as part of their mandatory training requirement.
- 2.3 On Thursday, 29 June 2017, Active4Today Ltd and Newark and Sherwood District Council were advised by Officers of the Academy Transformation Trust (the overarching Trust which manages the Dukeries Academy, along with 21 other academies) that the swimming facilities owned by the Dukeries Academy would be closed indefinitely from Monday, 3 July 2017. This came after no consultation from the Trust and no offer to enter into discussion with them.
- 2.4 Communication with the Governors, the senior management team of the Dukeries Academy and the Trust was attempted throughout Friday, 30 June 2017, requesting that an emergency meeting take place; in order all parties could discuss the implications of the Trust's decision. In addition, it was requested that until a meeting could be scheduled, that the swimming pool continue to remain operational for the foreseeable future. Although there was a lack of positive communication back from the Trust during the Friday, it was hoped that a discussion would take place during the week commencing 3 July 2017 and business could continue to operate as usual until such times.
- 2.5 On Monday, 3 July 2017, Active4Today Ltd were informed by the Trust that the pool would close that day at 16:00, resulting in no swimming being available in the future for both community swimming and school swimming, which is provided through Nottinghamshire County Council.

- 2.6 After further attempts to try and facilitate a meeting with the Trust, this was eventually achieved and a meeting took place on Friday, 21 July 2017. During this meeting, the Trust confirmed that they had closed the pool based on information they had received from a condition survey and although this was discussed at length, as a result of a difference of opinion within the information contained within the survey, the Trust would not go back on their decision to maintain the 'status quo', until an agreed closure of the pool could take place.

#### **Current Position:**

- 2.7 In view of the above decision taken by the Trust, which resulted in the weekly displacement of 450 children and adult swimmers, Active4Today have been pro-active in sourcing another suitable venue to provide its swimming programme and have managed to secure an agreement with the South Forest Swimming Complex in Edwinstowe, for an initial period of 12 months.
- 2.8 On 31 July 2017, the swimming programme at South Forest commenced and all children's swimming lessons have been transferred to this facility. In addition, early morning swimming has been secured three mornings a week for adult swimmers and children are able to swim free of charge during any public swimming session, providing they are accompanied by a fee paying adult.
- 2.9 To-date this arrangement has been received well by customers, however, this new arrangement is in its infancy and as a result, the full extent of the impact of the move is not known at this stage. This will be monitored regularly over the coming weeks to assess its suitability for Active4Today and also the South Forest Complex. In addition to the customers, all swimming related employees have also been moved over to this facility and to date no hours have been reduced for staff.
- 3.0 As a result of the potential negative financial impact, which the Trust's decision may have on the finances of Active4Today and ultimately the Council, (as Active4oday may request support from the Council for any shortfall), a letter has been sent to the Trust advising them that they have been placed on notice, of the intention by the Council and its Company to seek financial redress. The letter set out the position of both organisations, regarding any losses that may accrue over the next 12 months, following potential breaches of contract in relation to the closure of the pool at the Dukeries site.

#### **4.0 SQUASH COURT CLOSURE – DUKERIES LEISURE CENTRE**

##### **Background:**

- 4.1 The Dukeries Leisure Centre has two squash courts at the facility, which were built circa 1984, as part of the development of the centre. The two courts were reasonably well utilised during the initial development and hosted a Dukeries Squash Club at the facility, which played regularly within the local squash leagues.
- 4.2 The utilisation of the courts have gradually reduced over the years and in 2006, a consultation exercise took place with customers and the squash club as the usage of the courts had reached a level, where the area may be more cost effective and sustainable if it was subjected to a change of use. As a result of the consultation, a decision was made to

retain the squash courts for the immediate future and a package of support was agreed with the squash club, which would be provided through the sports development team. This package consisted of 4 x 6 week free of charge coaching courses being provided for adults, juniors and females, in a bid to raise awareness of the sport and boost utilisation numbers. In addition support was provided to establish of a junior element of the club in order there was a succession of members coming through the system and finally advertising was put in place to raise awareness of the club and administration was provided in the short term, to assist with the organisation of league fixtures.

- 4.3 Unfortunately after all this effort, the club eventually disbanded in approximately 2010, due to the decline in its numbers and the lack of volunteers to support with the clubs administration, coaching and treasury duties. Since this time, the squash courts have been used for pay and play squash only and below is the performance data for the last 13 months:

Month	Court 1 Utilisation in %	Court 2 Utilisation in %	Combined Income for Courts 1 & 2 in £
July 2016	11.1	3.2	476
August 2016	11.2	4.2	533
September 2016	15.8	6.6	732
October 2016	10.6	4.3	515
November 2016	14.0	6.4	617
December 2016	12.7	5.7	539
January 2017	19.2	8.3	816
February 2017	16.3	6.9	656
March 2017	15.5	6.9	773
April 2017	17.3	6.9	632
May 2017	18.8	5.6	580
June 2017	18.7	closed	526
July 2017	15.4	closed	480

Table 1 – Utilisation and income for squash courts at the Dukeries Leisure Centre

**Current Position:**

- 4.4 In May 2017 and after further remedial repairs to both squash courts had been carried out, squash court two developed a crack in the squash court floor boarding. This resulted in the boards opening up and becoming very weak, with the potential of causing an accident to customers. As a result, a condition survey was undertaken by the Council’s Asset Management team.
- 4.5 In summary, the court has now reached a position which will require all the boards to be replaced on court two. This has a significant cost attached to this and is estimated to be in the region of approximately £17,000 - £23,000.
- 4.6 In view of the current condition of court two, the potential risk to customers and the potential risk of claims against Active4Today, court two has been temporarily placed out of action until a decision on its future can be taken. Since this time, only court one has been available and the usage and income is shown in the table above, with June and July 2017 showing court two closed.

4.7 To date there has been no feedback either positive or negative from customers or employees at the Dukeries Leisure Centre, since court two has been unavailable for use. All sessions seem to have been contained on court one and income remains in line with that of previous months.

## **5.0 PROPOSAL**

5.1 In view of the information contained above, it is proposed that court two is taken out of action permanently and the use of this court changed.

5.2 It is proposed, that alterations to the court take place and this area becomes part of the existing fitness suite, as both squash courts are contained within the overall fitness suite footprint. Once these alterations have been implemented, it is proposed that the current existing weights room, which is not attached to the fitness suite, is re-located into this area, so the two areas are integrated as one.

5.3 This will assist with the supervision of all customers, as currently it is difficult for both areas to be supervised correctly due to the location of both facilities. In addition, it will provide users with a better training environment as all equipment will be contained within one area, which will not require the users to go between the two rooms when working out.

5.4 It is proposed that squash court no one is retained for pay and play usage and based on the data provided within the table above, it is expected that the majority if not all of the income and usage will be retained. In addition, having all fitness within one area along with staff supervision and instruction, may make the offer more attractive to customers and fitness suite income may rise within the site. Having one court will however, not allow for league play in the future to take place, if a club wishes to set up, as the minimum requirement for league matches is two courts. However, based on the club disbanding in 2010 and no other club setting up since this time, the likelihood of another club wishing to set up at the Dukeries Leisure Centre is minimal.

5.5 There is currently three other squash clubs operating successfully within the district at Southwell, Newark and Rainworth. The sites of Southwell and Newark provide five modern glass backed courts between them, with Rainworth providing three traditionally built courts. Having one training court remaining at the Dukeries Leisure Centre would provide nine courts in total, within the district. In addition, several of the flooring boards from court two can be used to support the longevity of court one and be used for repairs in the future, in a bid to extend the lifespan of this court.

5.6 Once works are completed, on opening up of the squash court two, this will free up the old weights room and provide a possible location for a reception desk, which will be nearer the main activity provided at the centre, now that the swimming at the centre has ceased. It is not however, proposed that this will take place straight away, but will be monitored if the changes to the fitness suite are agreed to see if this is something which will improve the operations of the facility.



## **6.0 BUDGET IMPLICATIONS**

6.1 The budget implications of the alterations to the room will be met by Active4Today, as these are deemed to provide a health and safety benefit to the company as well as a long term value for money option regarding staffing and possible membership growth.

## **7.0 EQUALITY & DIVERSITY IMPLICATIONS**

7.1 There are no equality or diversity issues. All information will continue to be available in a number of formats in line with access requirements and those set out in the equalities and diversity policy.

*For further information please contact Andy Carolan – Managing Director via email on [andy.carolan@active4today.co.uk](mailto:andy.carolan@active4today.co.uk)*

**NEWARK & SHERWOOD PLAYING PITCH STRATEGY**

**1.0 Purpose of Report**

- 1.1 To provide Committee with an update on the Newark & Sherwood Playing Pitch Strategy and to seek Committee's endorsement of the revised strategy.

**2.0 Background Information**

- 2.1 At its September 2014 meeting Leisure & Environment Committee approved the adoption of a new Newark & Sherwood Playing Pitch Strategy 2014-2017, refreshed Sport and Recreation Facilities Improvement Plan 2014-2021 and a new Sport and Physical Activity Development Plan 2014-2017 in order to provide the best possible opportunity to maximise the value and positive impact of the District-wide sporting infrastructure.
- 2.2 In line with Sport England guidance there is a need to ensure that the Playing Pitch Strategy (PPS) is reviewed and refreshed at regular intervals and in autumn 2016 a review process was initiated.

**3.0 Review Process**

- 3.1 The main purpose of the review was to go through the Strategy Action Plan and identify progress towards achieving objectives and any key issues that needed to be addressed. In November 2016 a questionnaire was circulated to relevant sporting National Governing Bodies (NGBs), Active4Today, secondary schools and relevant Newark & Sherwood District Council officers. The questionnaire asked recipients to review the short and medium term actions and objectives associated with their sport(s) and to provide an update on progress.
- 3.2 In order to ensure that the review process was overseen by representatives from appropriate organising bodies a steering group was set up. This comprised representatives from Sport England, NGBs, Active4Today, NSDC, Newark Town Council, Ollerton & Boughton Town Council, Southwell Town Council, Newark & Sherwood Sports Council and Newark Sports Association. Following receipt of questionnaires the initial steering group meeting was held on 30<sup>th</sup> November 2016.
- 3.3 Following the steering group meeting outstanding questionnaires were chased up and a first draft of the reviewed PPS was circulated for comment. Following the receipt of comments a second draft was circulated in December 2016 and a second steering group meeting was held on 25<sup>th</sup> January 2017. At this meeting progress on the review was discussed and further updates were provided by those present.
- 3.4 Following further chasing of questionnaires, liaison with steering group members and extensive analysis by District Council officers a final draft of the reviewed PPS was circulated in August 2017. Any further comments received have, where appropriate, been incorporated into the final document presented to Committee. NGBs and other organisations were also asked to endorse the final review document.

## 4.0 **Key Findings**

4.1 The review document is attached as an appendix to this report. There a number of key issues that has arisen over the 3 years since the adoption of the 2014 Playing Pitch Strategy. These include the need to:

- Secure the delivery of the YMCA Sports and Community Village project at Bowbridge Road in Newark and determine a viable and sustainable sports and community facility mix which addresses current and future need,
- Enhance and improve the Newark R&M Cricket Club's facilities at their Kelham Road site in Newark,
- Determine a viable sports and recreation mix on the proposed developments to the south and east of Newark,
- Work proactively and collaboratively with Welfare trusts and CISWO to secure long term access to welfare sports pitches and to maintain their sustainability.

4.2 Football:

- The number of football teams playing in the District had increased from in 215 in 2014 to 266 in 2017. Most of this increase is in junior and youth football and the number of adult teams playing Sunday football has declined,
- The ratio for 3G pitch provision has been reduced to 1:42 teams, suggesting that the district requires 6 full sized 3G pitches across the district,
- The Football Association's new national facility strategy will shortly be launched. Two of the three themes are relevant to the district: the continued development of 3G pitches and the improved quality of turf pitches.

4.3 Cricket:

- There has been a 3% decrease in participation nationally which is reflected locally,
- A new club, RHP, has been formed and will be based in Winthorpe,
- "Cricket Unleashed" a new strategy targeting the 5+ age group has been launched by the English Cricket Board,
- There is a lack of indoor training provision in the district. The only current provision of indoor nets is within a limited number of sports halls.

4.4 Rugby Union:

- There are still 3 clubs playing in the district; Newark RFC, Ollerton RFC and Southwell RFC,
- All 3 clubs have improved their facilities since 2014.

4.5 Hockey:

- Southwell Brincliffe HC has experienced 15% growth following the introduction of a junior section and Newark HC has experienced a 49% growth in membership,
- However the growth of both teams is hampered by access and quality issues with their home pitches.

4.6 Bowls:

- There are still 21 clubs playing on 19 bowling greens located at 17 different sites.

#### 4.7 Netball:

- There has been considerable growth in Netball since 2014 and there are now 7 affiliated clubs (Castle Keepers, Collingham Ladies, Newark Ravens, Newark Shooters, Sherwood Forest, Southwell and Southwell Juniors) – up from 1 in 2014. However the Dukeries Ladies netball club has been wound up,
- The Newark weekly league and monthly tournaments are now a regular and sustained activity.

#### 4.8 Athletics:

- Membership (including Associates) of Newark AC has reduced from 260 members in 2014 to 184 in 2016, however this is actually an increase from 2015 when the membership had dropped to 146 members,
- The YMCA Sports and Community Village proposals will deliver a 6 lane synthetic track with an 8 lane straight and full field provision, with an intended implementation of Spring/Summer 2018.

#### 4.9 Tennis:

- There are still 9 tennis clubs in the District at Collingham, Caunton, Epperstone, Farnsfield, Fernwood, Lowdham, Newark, Southwell and Winthorpe,
- There are concerns about the long-term security of Newark LTC at the Lilley and Stone site in Newark.

### 5.0 **Equalities Implications**

5.1 There are no adverse equality or diversity issues in relation to this report. All information will continue to be available in a number of formats in line with access requirements and those set out in the equalities and diversity policy.

### 6.0 **Impact on Budget/Policy Framework**

6.1 No particular impact on budget framework. The updating of the PPS will ensure that it remains current and fit for purpose and is able to be used to support funding bids and justify planning gain investment from new housing developments.

### 7.0 **Comments of Director**

7.1 The review of the PPS is necessary and timely and when endorsed by Committee the refreshed version will provide an accurate overview of the status of sports pitches in the District. This is in accordance with Sport England requirements and will enable the District Council to make informed decisions in respect of the District' outdoor sporting infrastructure.

### 8.0 **RECOMMENDATION**

**That Committee endorse the findings of the review of the Newark & Sherwood Playing Pitch Strategy.**

**Reason for Recommendation**

**To ensure that the Newark & Sherwood Playing Pitch Strategy remains a relevant document which is able to support the delivery of sporting infrastructure in Newark & Sherwood.**

**Background Papers**

Review Document attached as Appendix.

For further information please contact Andy Hardy, Community Projects Manager on 01636 655708 or Phil Beard, Business Manager Parks & Amenities on 01636 655714.

**Andy Statham  
Director – Community**

# Newark & Sherwood District Council Playing Pitch Strategy Review 2016/17



## Contents

PART 1:	INTRODUCTION	3
	1.1 Focus of the Review	
	1.2 Methodology	
	1.3 Key Issues	
PART 2:	SPORTS UPDATE AND KEY ISSUES	5
	2.1 Football	
	2.2 Cricket	
	2.3 Rugby Union	
	2.4 Hockey	
	2.5 Bowls	
	2.6 Netball	
	2.7 Athletics	
	2.8 Tennis	
PART 3:	SHORT AND MEDIUM TO LONG-TERM OBJECTIVES	8
PART 4:	SPORT SPECIFIC OBJECTIVES	9
	3.1 Football Objectives	
	3.2 Cricket Objectives	
	3.3 Rugby Union Objectives	
	3.4 Hockey Objectives	
	3.5 Other Sports Objectives	
PART 5:	WHOLE ACTION PLAN FOR EACH REGION (CENTRAL, EAST & WEST)	13

## Part 1: Introduction

The following is the first review of the Newark and Sherwood Playing Pitch Strategy which was approved in September 2014. The strategy identified key elements the review should contain:

- How the delivery of the recommendations and the action plan has progressed and any changes required to the priority afforded to each action (e.g. the priority of some may increase following the delivery of others)
- How the PPS has been applied and the lessons learnt
- Any changes to particularly important sites and/or clubs in the area (e.g. the most used or high quality sites for a particular sport) and other supply and demand information, what this may mean for overall assessment work and the key findings and issues
- Any development of a specific sport or particular format of a sport
- Any new or emerging issues and opportunities

### 1.1 Focus of the Review

The main focus of the Review is to:

- update the action plan against the short and short – medium term actions
- Identify and catalogue now sporting opportunities and developments
- Identify emerging issues and opportunities which will influence future sports provision across the district
- Identify where the Playing Pitch Strategy has been applied
- Identify any actions in respect of the specific sports objectives
- Provide (where possible) and update on the numbers of clubs, teams and participation rates on the playing pitches.

The Review will not undertake a non-technical quality assessment of playing pitches, although issues may be highlighted through comments from the NGB's, clubs and N&SDC officers.

It is a given that the Vision and the Strategic Objectives remain the same and are not part of this Review, but will be re-examined as part of a future more in-depth review.

This review does however consider the sport specific objectives as outlined in Part 4 of the Strategy and attempts to document any initiatives / progress against those objectives (see Part 3)



## 1.2 Methodology

A questionnaire was circulated to the National Governing body leads for football, cricket, bowls, tennis, rugby union, athletics, netball and hockey. The questionnaire was also completed by Active4Today and N&SDC's Parks & Amenities Manager and Sports, Arts and Community Development Manager.

Section 1 specifically requested an update on the short and short – medium term actions. A red, amber, green assessment was applied, ensuring that any sites of concern were clearly identified. Section 2 gave consideration to the medium and longer- term actions. It also asked questions if there had been any significant changes since 2014 and asked for examples in which ways the PPS had been applied. Section 3 provides for an audit of current pitch, club and team provision. Section 4 attempts to identify any progress against the sport specific objectives.

Consultation and approval for this approach was undertaken with Sport England and N&SDC Officers.

Lead Officers were asked to complete and return the questionnaires in advance of a working party meeting which took place on Wednesday 30 November 2016 at Kelham Hall. The purpose of this meeting was to collect and share relevant information which would inform the Review.

Invitees to this meeting included the NGB leads, Active4Today, Sport England, Sport Nottinghamshire, the town councils of Newark, Southwell and Ollerton and N&SDC Officers.

NGB leads were asked to re-submit updated questionnaires (should the meeting have prompted any additional comments) by 5 December. The first draft of the Review was circulated to the town councils, education sites, NGB leads, Sport England and N&SDC officers etc. on 8 December. By 19 December the second draft was circulated to the wider Steering group for consideration and comment prior to the Steering Group meeting held on 25 January 2017.

Further discussion took place at the 25 January steering group meeting and updates were received from football and hockey NGB leads. Prior to the meeting updates had been received from rugby, cricket and netball NGB leads.

## 1.3 Key Issues

- Secure the delivery of the YMCA Sports and Community Village project at Bowbridge Road in Newark and determine a viable and sustainable sports and facility mix which addresses current and future need
- Ensure appropriate re-provision for sports facilities where sites are under review
- Enhance and improve the cricket provision at the Kelham Road site in Newark
- Determine a viable sports and recreation mix on the proposed developments to the south and east of Newark. This provision should complement the existing offer and meet the council's aspirations to increase physical activity and improve health
- Maintain and improve the quality of playing pitches across the district

- Ensure as reasonably practical that there is a suitable supply of sports pitches to meet identified needs of clubs and individuals
- Accommodate sports which are displaced due to the closure of the Lilley & Stone site
- Replace the facilities for athletics and full-size all weather non-turf pitch lost following the redevelopment of the Newark academy site at a suitable location
- Work proactively and collaboratively with Welfare trusts and CISWO to secure long term access to welfare pitches and maintain sustainability

## Part 2: Sports Update and Key issues

### 2.1 Football

- There are now 266 teams playing in the district. This is an increase of 51 teams from the 2014 audit. This places additional pressure on pitch provision and the quality of the playing surface
- The ratio for 3G pitch provision has been reduced to 1:42 teams, suggesting that the district requires 6 full sized 3 G pitches across the district
- The 3G pitch at the Joseph Whitaker Academy is due for assessment. If the pitch fails, this will impact both on the Academy and provision in the local and wider Newark and Sherwood area
- Youth football participation is on the increase, but mostly using small sided pitches and not 11v11
- The FA pitch improvement programme offers clubs, for a £100 fee, an assessment of their pitch and an improvement programme for pitch maintenance. There is an emphasis on supporting clubs to train their volunteers and develop the club infrastructure so that clubs have the skills and requisite equipment to improve the quality of pitches
- In January 2017 the national facility strategy was launched. Two of the three themes are relevant to the district; the continued development of 3G pitches and the improved quality of turf pitches
- Newark Town FC continues to play their fixtures at Collingham, but have been given notice that the pitch offer will be terminated at the end of the 2017-18 season. Therefore Newark Town will require a new pitch from September 2018. The development of a 3G stadium and training pitch at the proposed YMCA Sports and Community Village would enable Newark Town FC to have a home base in the town and enable Collingham FC to develop a Saturday team.
- There are 3 walking football groups in the district
- Football has an annual working fund of £35m-£40m to invest in grassroots football nationally
- There is scope for a stadia improvement project with Ollerton Town FC to include new club house and changing provision at Walesby Lane
- Clipstone FC and Clipstone Welfare Colts in development phase
- Access to the Elm Avenue Stadium pitch in Newark has been withdrawn
- Collingham 3G pitch is well utilised and being appropriately maintained

## 2.2 Cricket

- There has been a 3% decrease in participation nationally which is reflected locally
- A new club, RHP, has been formed in Winthorpe the home of Coddington and Winthorpe CC
- Very little information available on pitch quality
- “Cricket Unleashed” a new strategy targeting +5 age group has been launched
- There is a lack of indoor training provision in the district. Only current provision of indoor nets is within sports halls, Newark Academy has approached ECB for support to upgrade indoor nets
- Nottinghamshire CCC will launch an Outfield Maintenance Trailer with Nottinghamshire FA to support clubs with maintenance
- Newark R&MCC is working with N&SDC to secure funding for second pitch and clubhouse. England Cricket feasibility study completed and anticipated start on site is May 2018
- Little Carlton site possibly brought back in to use through Adopt a wicket scheme promoted by the ECB

## 2.3 Rugby Union

- There are still 3 clubs playing in the district; Newark RFC, Ollerton RFC and Southwell RFC
- There is no indication that the number of pitches (15) has increased or reduced
- There are 11 mini rugby union pitches located at Newark RFC
- Southwell Rugby Club has completed a full clubhouse rebuild with 4 fully RFU/SE compliant training rooms, club now has 300 juniors and 3/4 senior teams, juniors are at capacity and further expansion at all ages will require additional pitch provision
- Newark RFC, new clubhouse facilities and changing provision under construction. Phase 1 will be completed for the 2017-18 season, Phase 2 likely to be completed for the 2017-18 season also
- Ollerton RFC has invested money into over-seeding the 1<sup>st</sup> team pitch and done levelling works to improve the quality of the playing surface

## 2.4 Hockey

- There are currently 3 sand filled AGP`s available for hockey (Lilley and Stone site withdrawn from community use) although clubs mainly use two sites at the Magnus and Minster schools
- There has been some maintenance work undertaken at the Magnus site but the club report that too much sand has been applied and is sitting on the surface rather than in the pile
- Newark HC has been hindered in its development plans due to the pressure from football usage on the Magnus pitch therefore significant club growth is restricted other than through satellite growth at school sites through club outreach programmes

- Magnus Academy does not appear to be particularly interested in developing a relationship with the hockey club
- Southwell Brincliffe HC has experienced 15% growth following junior section introduction
- Newark HC has experienced 49% growth in membership

## 2.5 **Bowls**

- There are still 21 clubs playing on 19 bowling greens located at 17 different sites
- Ollerton BC green has been improved as have the ancillary facilities

## 2.6 **Netball**

- There has been considerable growth in Netball since 2014
- There are now 7 affiliated clubs; Castle Keepers, Collingham Ladies, Newark Ravens, Newark Shooters, Sherwood Forest, Southwell and Southwell juniors
- The Newark weekly league and monthly tournaments are now a regular and sustained activity
- Dukeries Academy indoor court re-marked in 2015
- The floodlit courts at Newark Academy attract competition for court time from other sports

## 2.7 **Athletics**

- Membership (including Associates) of Newark AC has reduced from 260 members in 2014 to 184 in 2016, however this is actually an increase from 2015 when the membership had dropped to 146 members
- The reduction in membership is due to the poor training facilities at Newark Academy. Newark AC currently training on a grass track, there is some lighting but insufficient. The jumping pits are unsafe
- Nationally there is a 13% increase in participation
- Parkrun established at Sconce & Devon Park and Sherwood Pines
- Newark Half Marathon reintroduced in 2016
- There are now 5 Running Clubs in the District; NOTFAST, Newark Striders, Bilsthorpe RC, Fernwood RC and Southwell RC
- Any new track (YMCA Sports and Community Village development) needs to be laid between April – October
- The YMCA Sports and Community Village proposals will deliver a 6 lane synthetic track with 8 lane straight and full field provision, with an intended implementation of Spring/Summer 2018

## 2.8 **Tennis**

- There are 9 tennis clubs in the District at Collingham, Caunton, Epperstone, Farnsfield, Fernwood, Lowdham, Newark, Southwell and Winthorpe.
- Concerns about the long-term security of Newark LTC at the Lilley and Stone site in Newark
- Kelham Hall courts in poor condition
- Fernwood Courts repainted, Southwell courts re-laid

### **Part 3: Short and Medium to Long Term Objectives**

Sections 1 and 2 of the questionnaire looked at the short and medium to long-term objectives and asked for evidence against three questions;

- “Have there been any significant changes since the 2014 PPS i.e. loss/increase in pitches, facilities, clubs etc.?”
- “Are you aware of any instances where the PPS has been applied?”
- “Are you aware of any significant developments / opportunities which should be incorporated in the PPS?”

Rugby Union - Southwell Rugby clubhouse re-build with 4 fully RFU/SE compliant changing rooms.

Commencement of the Newark RFC new clubhouse build, first phase will be completed for the start of the 2017-18 season.

Hockey - Southwell Brincliffe HC have developed its relationship with Minster School, the AGP has been assessed following some issues with occasional flooding. The technical assessment has indicated the need for improved pitch maintenance and this is being addressed with the pitch maintenance contractor.

Newark HC has worked with the Magnus Academy and jointly funded some pitch maintenance which has delivered some improvement to playing surface but it is felt that the carpet is in need of replacement as it is in excess of 10 years old.

Netball - Due to the work around increasing netball participation through the “Back to Netball” programme, there has been an increase in formalised clubs and growth in both adult and junior participation. The Newark weekly league and monthly tournaments are now a regular and sustained activity.

Athletics - Loss of athletics track at the Academy site, this needs replacing. The club has suffered without a facility and is now at a critical point in the need for a facility.

The YMCA Sports and Community Village project at Elm Avenue will deliver athletics provision for Newark and Newark AC for Spring/Summer 2018.

Bowls - County and regional matches now hosted at Sherwood Avenue, Newark due to quality of green and ancillary facilities. Site transferred to Newark Town Council and new lease being negotiated.

Site 86 Thoresby Welfare Sports Ground – bowls club Edwinstowe was missed from original strategy action plan. Now a single green having let the second green be utilised for children`s play.

Newark strategic sites – land south and Fernwood extension offer potential for bowls development.

Cricket - Removal of use of NSK ground from May 2017.  
Kelham Road replacement pitch will be 10 wicket pitch (loss of two strips), with an option for integration of 1 NTP.  
Newark strategic sites, land south and Fernwood extension offer potential for cricket development.

Tennis - Newark strategic sites, land south, east and Fernwood extension provide for potential provision at these sites.  
Sherwood Avenue is currently managed by the Newark Town Council but control and administration of the tennis courts could be passed to the Newark Northern Bowls Club.  
Floodlit tennis provision is currently planned at the YMCA YMCA Sports and Community Village.

Football - Lilley and Stone Newark grass pitch no longer available for community use.  
Whinney Lane Ollerton pitch lost to development, S106 compensatory payment held.  
Newark strategic sites, land south and Fernwood extension – potential provision at these sites.

## **Part 4: Sport Specific Objectives**

### **4.1 Football Objective**

“Maximise use of sites (both grass and 3G) and seek to focus future investment in multi-pitch and hub sites”

#### **Grass pitches**

- Where pitches are assessed as standard or poor quality, review maintenance regimes to ensure it is of an appropriate standard to sustain/improve pitch quality.
- Transfer play on sites which are played to capacity or overplayed to alternative venues which are not operating at capacity or are not currently available for community use.
- Work to accommodate displaced, latent and future demand on sites which are not operating at capacity or are not currently available for community use.
- Consider reconfiguring pitches to youth pitches in order to meet current and future demand.
- Work with schools to maximise access to secondary schools and academies to address latent, displaced or future demand and to develop school-club links.

- Consider the future value of one/two pitch sites which are considered of low value to football and, where appropriate, reinvest into the development of central venue sites and hub sites.

### **3G pitches**

- Ensure that existing 3G pitches are being fully utilised and available for community use at peak times, including weekends.
- Ensure that sinking funds are in place to maintain 3G pitch quality in the long term.
- Support the improvement of AGP surfaces (both 3G and sand based) that are used for football.
- Seek to provide additional AGPs to reduce shortfalls.

#### **Update:**

- Planning application submitted which may result in an additional community pitch at Bleasby.
- FA Playing Pitch Technical Assessment (FAPTA) taken place at Newark Town/Devon Park.
- FAPTA July 2016 revisit to Flowserve showed improvement from previous assessment in January 2014.
- FAPTA revisit overdue at Collingham, after previous visit in September 2015.
- FAPTA Laxton revisit due shortly after previous visit.
- In dialogue with consultants with regard to Bridge Ward Study which has potential impact to Lincoln Road playing fields.

### **4.2 Cricket Objectives**

“Reduce overplay through access to additional pitches and work to increase the quality of existing provision”

- Protect current levels of provision and seek to provide new fine turf or artificial pitches to reduce overplay.
- Ensure that any facilities developed support opportunities for women’s and girl’s competitive cricket.
- Support clubs to develop and improve ‘off pitch’ practice facilities.
- Support the need for indoor cricket facilities within Newark & Sherwood.

#### **Update:**

- Planning approval secured for new 10 wicket pitch at Kelham Road as Phase 1 with an option to install a non-turf pitch. Phase 2 changing rooms are in development and Newark R&M are working with ECB colleagues on the development of the scheme.
- New club established at Winthorpe ground sharing with Winthorpe and Coddington CC.

### **4.3 Rugby Objectives**

“Work towards meeting identified current and future deficiencies and increase the quality of pitches and ancillary facilities as required”

- Improve the quality of pitches in order to address overplay of pitches at club sites.
- Update non-technical pitch assessments during the autumn as clubs report difficulty hosting games, particularly Southwell RFC.
- Ensure all clubs have access to training areas which are either dedicated floodlit grassed areas or through the provision of an International Rugby Board (IRB) AGP.
- Work with schools to maximise access to secondary schools and academies to address current and future demand and to develop school-club links.
- Improve ancillary facilities at club sites where there is a need to do so.

**Update:**

- Newark RFU clubhouse replacement commenced. £1m+ development over a 3 year period. Phase 1 will be completed for start of 2017-18 season.
- Clubhouse improvements also delivered at Southwell.

#### 4.4 Hockey Objectives

“Maximise access to existing provision and work towards improving the quality of existing provision”

- Work with England Hockey to ensure priority hockey sites are protected and their quality is sustained/improved.
- Ensure that sinking funds are in place to maintain AGPs quality in the long term.
- Work with providers to maximise access to AGPs to accommodate both hockey training and competitive play.

**Update:**

- Partnership investment between Magnus Academy and Newark HC to redress pitch at Magnus resulted in limited performance improvement.

#### 4.5 Other Sports Objectives

“Maximise access to existing provision and work towards improving the quality of provision”

##### **Bowls**

- Address potential capacity and maximise the availability of bowling greens for pay and play in order to raise the profile of the game, increase levels of membership and the revenue generated by sites.
- Support clubs which plan to attract younger people through hosting events such as family days as well as establishing links with, for example, local primary schools.
- Where demand exists, ensure that quality is sustained or improved, especially if memberships increase.

**Update:**

- Newark Town Bowls Club and Newark Indoor Bowls Club have been supported financially through the Sports Grant Aid scheme.



- Newark IBBC have secured funding from Sport England to develop their facilities and have recruited new volunteer coaches and offered training through BDA and Boccia England.

### **Tennis**

- Improve court quality and prioritise investment to sites which are available for public/community use.
- Ensure clubs can access the appropriate standard of courts to allow LTA competitions to be played.
- Where demand exists seek to increase court capacity through installation of floodlighting

#### **Update:**

- Lilley and Stone site is up for sale and this may impact on the county council owned Newark Tennis Club site which is co-terminus.
- New floodlit courts are planned at the YMCA Sports and Community Village.

### **Netball**

- Retain current usage of outdoor netball courts and increase the quality of key sites for netball.

#### **Update:**

- Lilley and Stone is up for sale, which affect the current provision of two outdoor courts.
- There is a YMCA Sports and Community Village proposal for two joint use floodlit outdoor netball courts.

### **Athletics**

- Support development of a new facility to replace the loss of the current facility at the Grove.

#### **Update:**

- Following further discussions between the YMCA and EA the current proposals for a replacement track and field provision to include a 6 lane straight and 8 lane finish at the Sport and Community Village is now considered a suitable option. EA Comments – The new suggestions/ plans that have come to light following the meeting before Christmas that involve the YMCA are a sensible and feasible solution to the problem being faced. The YMCA have a track record of running and providing facilities and EA would support the development of these proposals. It would provide a long term and sustainable future to athletics and Newark AC. 6 lane track with 8 lane straight with full field provision is planned for the YMCA Sports and Community Village in Spring/Summer 2018.

## **Part 5: Whole Action Plan for each region (Central, East & West)**

The following provides an update / current position on the actions as outlined in the 2014 Playing Pitch Strategy. NGB leads, Active4Today and N&SDC Officers were asked to undertake a RAG (Red, Amber, Green) assessment and their respective comments are included in the “comment/Update column.

Red – no progress against the action,, and/or the situation has deteriorated.

Amber – some progress, the action is anticipated to be met.

Green – the action has been met.

## Central Area

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
1	Arthur Radford Memorial Ground, Fiskerton	Football	Club	One standard quality adult pitch with peak time capacity.	Retain spare capacity in order to help protect/improve pitch quality.	Green	No information received to suggest change in position.	S
		Cricket	Club	One standard quality pitch. Spare capacity of 21 matches per season. Capacity for juniors at peak time.	Retain spare capacity in order to help protect/improve pitch quality.		No information received to suggest change in position.	S
7	Bleasby C of E Primary School	Football	School	One standard quality mini 5v5 pitch with peak time capacity, though unavailable for use.	No current local demand for community use.	Green	Possible provision of small sided pitch with housing development.	S
12	Caunton Cricket Club	Cricket	Club	One standard quality pitch. Spare capacity of 25 matches per season available at peak times.	Retain spare capacity in order to help protect/improve pitch quality.	Green	No information received to suggest change in position.	S
		Tennis	Club	Two good quality macadam courts.	Ensure court quality is sustained with appropriate maintenance.		No information received to suggest change in position.	
13	Caythorpe Cricket Club	Cricket	Club	One standard quality pitch. Spare capacity of 20 matches per season across the two pitches but none at peak times.	Retain spare capacity in order to protect/improve pitch quality. Ensure appropriate maintenance is applied in order to sustain all year round use due to over marked pitches.	Green	No information received to suggest change in position.	S
		Football	Club	Five standard quality pitches marked over cricket outfield. Adult, 5v5, 7v7 and Youth pitches with peak time capacity.			Lowdham FC currently playing at Caythorpe.	S
14	Centenary Sports Ground, Southwell	Football	Club	Three adult pitches overplayed by two matches per week. One 9v9 pitch with no spare capacity. All assessed as poor quality. Southwell City FC leased from Southwell	Improve pitch quality as a priority to accommodate overplay. Support Southwell City FC to further develop the site in order to meet requirements to	Amber	No progress with proposed clubhouse and pitch developments.	M-L

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
				Town Council and managed by the Club. Club has aspirations to progress within the football pyramid and as such has aspirations to develop the ground.	progress through the football pyramid. Bids are currently with Nottinghamshire FA regarding proposed clubhouse and pitch developments.			
26	Edingley Cricket Club	Cricket	Club	One standard quality pitch. Significant spare capacity of 40 matches per season available at peak times.	Explore opportunities to increase usage of the pitch to accommodate local overplay from Farnsfield CC.		No information received to suggest change in position. Farnsfield CC may use ground for additional fixtures.	M
31	Farnsfield Cricket Club	Cricket	Club	One standard quality square with one artificial wicket and 10 grass wickets of standard quality. Square is overplayed by a total of 19 matches per season. The Club is one of the largest in the area in terms of number of teams and has numerous junior sides.	Explore opportunities for access to a second home ground at Edingley Cricket Club where there is significant spare capacity. Also explore options to increase the number of wickets at the home ground.		Circa £100,000 Section 106 money transferred to Farnsfield, a portion of which could be used for club improvements. Use of Edingley CC for additional fixtures being considered.	M
35	Gunthorpe Playing Field	Football	Council	One poor quality adult pitch overplayed by 0.5 matches per week. Key site in the north of the Central Area.	Improve pitch quality in order to accommodate overplay. Ensure appropriate levels of maintenance are applied.		Infrequent use by Gunthorpe Veterans continues.	S
41	Hoveringham Cricket Club	Cricket	Club	One standard quality pitch. Spare capacity of seven matches per season, capacity available at junior peak time.	Retain spare capacity in order to help protect/improve pitch quality.		No information received to suggest change in position.	S
49	Laxton Sports & Recreation Field	Football	Club	One poor quality adult pitch overplayed by one match session per week.	Improve pitch quality in order to accommodate overplay. Ensure appropriate levels of maintenance are applied.		F A Pitch Technical Assessment carried out August 2016, therefore revisit due late 2017.	M
52	Lowdham Village Hall and Playing Fields	Football	Club	One good quality adult pitch with no peak time capacity. One good quality 7v7 pitch with peak time capacity of 0.5. Poor quality changing facilities. Used by Lowdham Colts YFC.	Re-mark adult pitches to youth 11v11 size. Explore opportunities to improve changing accommodation to service all sports through a joint funding bid.		Unaware of any progress with funding bid.	M-L
		Cricket	Club	One standard quality pitch used by Lowdham CC with spare capacity for juniors at peak time.	Retain spare capacity in order to help protect/improve pitch quality.		No information received to suggest change in position.	S

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
		Bowls	Club	One good quality flat green.	Ensure quality is sustained with appropriate maintenance.		No information received to suggest change in position.	S
57	Memorial Ground, Southwell	Football	Town Council	Five standard quality pitches. Two adult pitches (0.5) and 5v5 pitch (0.5) with some peak time capacity. Two 7v7 pitches with peak time capacity. Poor quality changing facilities. Home ground to Southwell City FC.	Retain spare capacity in order to protect/improve pitch quality. Explore opportunities to improve changing accommodation to service all sports through a joint funding bid.		Southwell City FC have aspirations to move the Centenary Ground.	M
		Bowls		One good quality flat green used by Southwell BC	Ensure quality is sustained with appropriate maintenance. Promote pay and play.		No information received to suggest change in position.	S
		Tennis		Three good quality macadam courts, one available for pay and play via Southwell Leisure Centre.	Ensure quality is sustained with appropriate maintenance. Promote pay and play.		Courts re-surfaced 2015 – excellent condition.	S
58	Minster School, Southwell	Football	School	One good quality adult pitch with no current use. One standard quality youth pitch which is overplayed when considering school use. Used by Southwell City FC. Changing facilities with external access.	Ensure appropriate maintenance is applied in order to improve/sustain capacity.		No information received to suggest change in position.	S
		Rugby union		One senior pitch assessed as M1/D1 quality. Overplayed by 0.5 matches when considering school use. Used by neighbouring Southwell RFC.	Explore potential for a third pitch in conjunction with Southwell RFC to meet unmet demand expressed. Possible funding from outstanding Section 106 monies.		No progress on third pitch. School has indicated no space on site.	M
		AGP		One full size sand based AGP used by Southwell Brincliffe Hockey Club. Can accommodate current hockey use, minimal capacity available. Problems regarding access to the changing facilities out of school term time.	Support the Club to establish a relationship with the School whereby arrangements can be made at half term to ensure that the changing rooms are accessible. The Club will access Southwell Rugby Club new changing provision when completed.		Some progress has been made however there are still issues in using the Minster facilities outside of term time. Club has been successful in securing grants to fund club development and junior membership doubled over the last year. Changing facilities continue to be an issue despite have a good relationship with Southwell Rugby Club due	S

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
							to competing priorities between competitive programmes. New hockey lead at school has helped.	
		Tennis/Netball		Six good quality macadam courts, including floodlighting. Somewhat underused by community due to locality of Southwell TC. Netball courts over marked, used by Back to Netball programme.	No current local demand for community use of tennis. Ensure court quality is maintained for netball.		New junior netball club established in 2016. No known latent demand for tennis.	S
71	Oxton Playing Fields	Cricket	Parish Council	One standard quality pitch with spare capacity of 30 matches per season available at peak times.	Retain spare capacity in order to help protect/improve pitch quality.		No information received to suggest change in position.	S
78	Southwell Rugby Club	Rugby union	Club	Two senior pitches. Pitch one owned by the Club. Pitch two leased from Nottinghamshire County Council with natural drainage. Pitches are overplayed by 5.5 match equivalents per week, largely due to training which takes place on the pitches and poor drainage. Currently in the process of building a new clubhouse due to be completed by the end of September 2014.	Update non-technical pitch assessments in Autumn and seek to improve pitch quality (and therefore capacity) through drainage upgrade and improved maintenance.		The pitch maintenance has improved significantly, but no further assessments have been carried out.	S-M
					Explore options for dedicated training area to relieve overplay.		The club are currently working up a project to extend areas of floodlighting to give further midweek evening training space. They are likely to apply to the Rugby Football Foundation for support.	
					Planning has been accepted for two additional changing rooms with a view to the club raising a second pot of funding to extend the building. Support the club with this development.		The club have completed a full clubhouse re-build with 4 fully RFU/SE compliant changing rooms delivered. The venue has now become an increasingly popular building for hire by local groups and the club have reported a significant improvement in their bar revenues.	

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
79	Sports Field Southwell Road, Lowdham	Football	Town Council	One standard quality senior pitch. Minimal peak time capacity.	Retain spare capacity in order to help protect/improve pitch quality.		No issues	S
		Tennis	Town Council	Two good quality macadam courts. Site secured from non-key holders.	Ensure quality is sustained with appropriate maintenance.		2 hard courts, Parish council controlled	S
84	The Acres Playing Field, Farnsfield	Football	Council	Two standard quality senior pitches with peak time capacity for two matches.	Retain spare capacity on one pitch in order to help protect/improve pitch quality.		Possible opportunity for allocation from Section 106 money for Farnsfield.	S
85	The Priory Ground, Thurgarton	Cricket	Club	One standard quality pitch overplayed by 34 matches per season. Home ground to Thurgarton CC. The pitch has nine grass wickets.	Investigate increasing the number of grass wickets on the square to cater for overplay and to accommodate all teams.		No information received to suggest change in position.	M
87	Top Ground – Southwell Cricket Club Brackenhurst College, Southwell	Cricket	University	Spare capacity of 15 matches per season. Outfield drains very poorly and gathers in big puddles due to undulating surface in rural location.	Improve pitch quality and retain spare capacity to protect/improve quality.		No issues	S
		Football		One standard quality adult pitch marked onto edge of cricket outfield. Spare capacity at peak time outside of cricket season. Currently used for social football on campus.	Retain spare capacity in order to protect/improve pitch quality. Ensure appropriate maintenance is applied in order to sustain all year round use due to overmarked pitches.			S
93	Wellow House School	Cricket	Independent School	Three pitches with significant spare capacity. Minimal used as alternative pitch by Thoresby Colliery CC.	Maximise use if local demand exists for further community use and formalise use as appropriate.		No information received to suggest change in position.	M
		Rugby union		Two senior rugby union pitches and one junior pitch. All assessed as standard quality and are used by the school for curriculum PE and fixtures.	No current local demand for community use.			S
99	Upton Cricket Club	Cricket	Club	One standard quality pitch. Spare capacity for 13 matches per season, capacity available at peak times.	Retain spare capacity in order to help protect/improve pitch quality.		No information received to suggest change in position.	S
100	Caunton Lawn Tennis Club	Tennis	Club	Six macadam courts and one clay court, all rated as good quality. Tennis Performance Centre with aspirations to develop indoor provision. Three courts	Ensure quality is sustained with appropriate maintenance. Formalise use of the courts at Caunton Cricket Club for use by		No information received to suggest change in position.	M

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
				had surface refurbished in recent years. The number of courts available is sufficient to meet the demand when supplemented by two more courts available at Caunton Cricket Club.	the tennis club.			
101	Farnsfield Bowling & Tennis Club	Tennis	Club	Three good quality macadam courts, recently resurfaced in 2013.	Ensure quality is sustained with appropriate maintenance.		New Kidzone created adjacent to club controlled by the club. Possible opportunity for allocation from Section 106 money for Farnsfield.	S
		Bowls		One good quality flat green.	Ensure quality is sustained with appropriate maintenance.		Possible opportunity for allocation from Section 106 money for Farnsfield.	S
102	Epperstone Village Hall	Football	Parish Council	Two standard quality adult pitches with peak time capacity.	Retain spare capacity in order to help protect/improve pitch quality.		No issues	S
		Tennis		Two good quality artificial turf surface courts with dual use availability for 5v5 football.	Ensure quality is sustained with appropriate maintenance.		No information received to suggest change in position.	S

## Eastern Area

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
2	Balderton Playing Field	Football	Parish Council	Three adult, one 9v9 and one 7v7 pitches, all assessed as standard quality. Peak time capacity for all pitch types. Adult pitches often used for youth football.	Retain spare capacity in order to protect/improve pitch quality. Re-mark one pitch as Youth 11 v11. Ensure appropriate maintenance is applied in order to sustain all year round use due to overmarked pitches.		No information received to suggest change in position.	M
		Cricket	Parish Council	No capacity for further matches. Edge of	Ensure appropriate maintenance		No information received to	S

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
				outfield overlapped by some football pitches.	is applied in order to sustain all year round use due to overmarked pitches.		suggest change in position.	
		Bowls	Parish Council	One good quality flat green	Ensure quality is sustained with appropriate maintenance.		No information received to suggest change in position.	S
4	Beaumont Gardens, Newark	Bowls	Council	One good quality flat green, used largely by several clubs.	Ensure quality is sustained with appropriate maintenance.			S
16	Chuter Ede Primary School, Balderton	Football	School	One 5v5 and one 7v7 pitch, both of standard quality, although unavailable for community use.	No current local demand for community use. Establish relationship with the school to consider use of the pitches for future demand.		No information received to suggest change in position.	L
19	Coddington and Winthorpe Cricket Club, Winthorpe	Cricket	Club	One standard quality pitch. Spare capacity of 27 matches per season available at peak times.	Retain spare capacity in order to help protect/improve pitch quality. Potential that site could accommodate further teams.		Investment in improved facilities. New club RHP have relocated to the site.	S
21	Collingham Football Club	Football	Club	Two senior pitches and one 5v5 pitch all assessed as good quality. New 60x40m 3G pitch under construction. Club has aspirations to develop whole site including clubhouse. Pitch used by Newark Town FC due to football pyramid requirements; however Collingham has aspirations to start a Saturday team which would displace Newark Town.	Ensure a sinking fund is in place to refurbish the 3G when required. Support club to develop its clubhouse and support any funding applications.  Find alternative ground for Newark Town FC.		Clubhouse extension completed, changing rooms still to come. 3G pitch well used and sinking fund being financed. FA Technical Pitch Assessment carried out September 2015 therefore a revisit is overdue. Newark Town given notice to find alternative pitch for 2018-19 season.	L
22	Dale Field Collingham CC	Cricket	Club	One good quality square and one standard quality square, with no spare capacity across the site.	Ensure quality is sustained with appropriate maintenance.		No information received to suggest change in position.	S
		Football		One 9v9 pitch.			Used by under 13s.	
		Tennis		Four good quality macadam surface courts, all floodlit. One court has surface damage which has been filled in.	Ensure quality is sustained with appropriate maintenance. Support future Club funding		Tennis courts resurfaced.	M



Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
					applications to resurface the poor quality court.			
		Bowls		One good quality flat green	Ensure quality is sustained with appropriate maintenance.		No information received to suggest change in position.	S
23	David Sillery Pavilion, Coddington	Football	Club	One adult pitch and one 5v5 pitch with no peak capacity. One 9v9 pitch which is overplayed by one match per week. All pitches assessed as poor quality.	Improve pitch quality and ensure appropriate maintenance plan is in place.		No information received to suggest change in position.	M
24	Devon Park, Newark	Football	Club	Two standard quality adult pitches overplayed by one match per week. Two 5v5 pitches, one 7v7 pitch and one 9v9 pitch assessed as standard quality. One 5v5 pitch with some spare capacity at peak time. Site leased to Newark Town FC which plays at Step 7 and subsequently has to play 1 <sup>st</sup> team matches at Collingham FC as its home ground does not meet the specified requirements. Also potential threat of displacement from Collingham.	Improve pitch quality where possible but as importantly, continue with current level of maintenance to ensure quality is sustained.  As Devon Park cannot be developed further, seek other options in the local area to provide a stadium pitch to at least Step 7 standard.		FA pitch assessment; recommendations to be implemented where possible.	M
28	Elm Avenue Stadium, Newark	Football	County Council	One poor quality adult pitch with peak time capacity.	Improve pitch quality and remark as youth 11v11 pitch to meet future demand in the area.		Possible transfer of site to district council and future residential development option to be considered.	M
37	Harby Playing Fields	Football	Parish Council	One disused, football pitch onsite with no signs of recent play.	No current local demand for community use. Continue to maintain for informal use.		No information received to suggest change in position.	M
		Bowls		One good quality flat green.	Ensure quality is sustained with appropriate maintenance.		No information received to suggest change in position.	S
39	Highfields School, Balderton	Rugby union	Independent School	One mini rugby pitch, no community use, mainly school use.	No current local demand for community use. Further investigate options to build AGP on the site, ensuring community use availability.		Uncertainty over planning application for housing, but unlikely to include an AGP. Possibility to install a single strip NTP for cricket.	M
		Cricket	One standard quality pitch, unavailable for community use.					
		Tennis/Netball	Two standard quality macadam courts marked over with two netball courts. Unavailable for community use.					

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
		AGP		School currently investigating options to provide a new AGP at the Site.				
43	John Hunt Primary School, Balderton	Football	School	Three standard quality 7v7 pitches, with peak time capacity but unavailable for use.	Establish relationship with the school to consider use of the pitches for future demand. E.g. from Newark Flowserve.		No information received to suggest change in position.	L
45	Kelham Hall	Tennis	Private	Three standard quality macadam courts, available for pay and play.	Ensure quality is sustained with appropriate maintenance.		Courts not currently playable due to poor surface condition, Responsibility transferred to Kelham Hall Limited.	M
50	Lincoln Road Sports Facility, Newark	Football	District Council	Nine pitches all assessed as poor quality. Three adult and three 7v7 pitches with peak time capacity. One 9v9 pitch and two 5v5 pitches with no peak time capacity. High usage site. Home ground for Fernwood Foxes.	Improve maintenance in order to improve quality. Explore options to mark out additional youth/mini pitches so that pitches can be rotated and rested.		Some improvements to maintenance and quality. New youth and mini pitches marked out. Site currently subject to development options as part of Bridge Ward Study.	S
55	Magnus Academy, Newark	Football	School	Two adult pitch and one 9v9 pitch, both of standard quality. Adult pitch is overplayed by one match per week. Neither pitch has capacity for more matches.	Farndon Colts FC is the main user. Consider facilitating possibility for club to increase pitch maintenance at the site.		Unlikely club will be able to contribute to maintenance.	S
		Rugby union		Two senior pitches of M1/D1 quality. Mainly used by school for PE and fixtures. Available for community use but used infrequently as required as alternative pitch.	Maintain relationship with Newark RFC in order to access pitches when required.		No information received to suggest change in position. Rugby pitch still available for community use however all school use.	S-M M
		Cricket		One square of just three grass wickets, cut mainly for school use and fixtures. Outfield marked over football and rugby union pitches.	If quality improved there is potential that the site could accommodate Newark Ransome & Marles CC play currently at NSK Ground. Would require extension of outfield, for which further feasibility work is required.		No information received to suggest change in position. Still available for community use with spare capacity however all school use.	M M
		Sand		Standard quality full size pitch, carpet laid	Refurbish the sand based		Newark HC agreed to part fund	

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
		AGP		in 2001 and due for replacement. Some rips and unevenness in carpet. Little capacity with football training and hockey demand competing.	surface and when additional 3G provision is provided in the area ensure an increase in dedicated hockey time at the Site. Must consider in conjunction with the need to also resurface Newark Academy sand AGP at the Lilley & Stone site.		the cleaning, re-sanding and general updating of the AWP Deep Clean and resand performed October 2016.  No sinking fund available.  Pitch has received some maintenance but club report that the maintenance has resulted in there being far too much sand on the pitch. Sand should sit within the pile and not on top. Need to investigate schools maintenance programme. Club are currently unable to increase number of slots due to football usage which is restricting the hockey club's growth strategy. School does not seem to be very engaged in developing a relationship with the club.	M-L
		Tennis/ Netball		Two disused macadam courts over marked with two netball courts. Surface very uneven and unsafe including cracks, not fit for use. School has aspirations for new hard court area in its place.	Support school to replace disused courts.		No information received to suggest change in position. Aspirations for an upgrade or repair, but no available funds at present.	
56	Marsh Lane Playing Fields, Farndon	Cricket	Club	Spare capacity for 24 matches per season with availability at junior peak time.	Ensure current level of maintenance is sustained in order to retain pitch quality.		No information received to suggest change in position.	M
		Football		One standard quality adult pitch with peak time capacity. Limited maintenance carried out by Parish Council and poor drainage result in a number of games	Seek to improve drainage and improve changing facilities where possible. Consider leasing the pitches to the Club in		Status of football pitch uncertain.	S-M

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
				cancelled each season. Poor quality changing facilities. Club currently rent the pitch.	order that funding can be sought for pitch improvements.			
		Bowls		One good quality flat green which could accommodate more players.	Ensure quality is sustained with appropriate maintenance and support club to increase membership.		No information received to suggest change in position.	S-M
59	Mount C of E Primary and Nursery School, Newark	Football	School	One standard quality 9v9 pitch, unavailable for community use.	Establish a relationship with the School in order to access the pitch to reduce potential future deficits of 9v9 pitches.		No information received to suggest change in position.	M
60	Newark Academy (Balderton Site)	Football	Academy	One adult pitch and four youth pitches of various sizes of varying quality from average to poor. Problems with moles and long term damage needs rectification. Warriors FC let the pitches and carryout some minor maintenance. Aspirations for external access to changing facilities as part of new school development to enable community use. Warriors FC and the Newark Academy are re-visiting a lease option to develop a joint use pavilion.	Support external access to changing in order to allow community use for any potential future deficits in youth pitches.		Pitches currently well utilized, used by Newark Warriors. New sports block in operation.	M
		Rugby Union		One senior pitch of M1/D1 quality, used mainly by academy. Little demand from community users, believed to be due to poor changing facilities within neighbouring Grove Leisure Centre. Aspirations for external access to changing facilities as part of new school development to enable community use.	Support external access to changing in order to allow community use for any potential future demand.		New sports block in operation. No rugby posts in position, tag rugby pitches marked out. No demand for community use however changing rooms are now available from the new school building.	M
		Sand AGP		Full sized AGP is not fit for purpose and has been out of use for some time as it is now overgrown with weeds. Will be lost due to new school building. Demand in the Area for 3G.	Re-provide the lost pitch in the local area due to demand for 3G.		Replacement pitch likely to be at club site in Spring/Summer 2018.  MUGA now available for community use, porous	S-M

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
							tarmacadam surface. Marked for 3 tennis courts, 2 netball and 1 football (min size 7v7).	
		Athletics		Well used athletics track by Newark Athletic Club will be lost due to new school building.	Facility must be replaced in the local area and a suitable interim facility must be provided for the Club.		Replacement of the track tied up with YMCA Sports and Community Village project in Spring/Summer 2018.	S-M
61	Newark Town Bowls Club	Bowls	Club	One good quality flat green.	Continue to sustain current levels of maintenance in order to retain quality.		No information received to suggest change in position.	L
63	Newark Ransome & Marles, Kelham Road	Cricket	Club	One pitch played to capacity at present. Potential for more matches having to be played here or loss of a team if access to NSK Sports Ground (Site I.D 69) is lost.	Continue to sustain current levels of maintenance at the home ground in order to retain quality. Consider feasibility of transferring current play from NSK to other sites such as Magnus Sports Centre or Coddington CC. If no feasible options are found a new square would need to be provided if the one at NSK was lost.		Pitch (10 wickets) to be installed May 2018. Possible inclusion of a single wicket NTP to mitigate reduction of two grass wickets. Additional changing provision project in development as phase 2.	S
64	Newark Rugby Football Club	Rugby Union	Club	Five senior pitches of M2/D1 quality, with spare capacity of three matches each week on senior pitches. Nine mini pitches of varying sizes appropriate to age group, all of M2/D1 quality. Some spare capacity but not at peak time. Site on floodplain and prone to flooding and waterlogging. Changing facilities require upgrade.	Consider options for training off site. Ensure maintenance is sufficient so that overplay does not lead to a decline in pitch quality. Improve pitch quality where possible. Support the Club to improve changing facilities and support the Club with funding applications.		Unsure if training off site is required. N&SDC working with on funding options.	S-M
67	North Muskham Village Hall and Playing Field	Football	Club	One adult pitch and one 7v7 pitch, both of standard quality. Capacity at adult peak time. Limited maintenance and problems with mole hills.	Increase maintenance. Seek advice to move moles to an alternative location. Consider reconfiguration of pitches away from areas of significant damage.		No information received to suggest change in position.	S
69	NSK Sports Ground	Football	Club	Six pitches assessed as poor quality. Two adult pitches overplayed by total of 2.5	Improve quality of pitches and ensure sufficient maintenance is		This site will be re-developed as part of the YMCA Sports and	S

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
				matches per week. Spare capacity at junior peak time for 5v5 football. Changing rooms not fit for purpose, very poor quality. Problems with moles and surface damage needing to be repaired.	in place. Seek options to improve changing facility.		Community Village project. Final season at the site will be the 2017-18 until new provision in place.	
		Cricket	Club	Spare capacity of 50 matches per season. Good quality square but outfield suffers from same moles problems as football pitches. Changing facilities very poor not fit for purpose. Inclusion of cricket pitch onsite not confirmed should site be developed into YMCA Sports and Community Village.	Consider feasibility of transferring current play from NSK to other sites such as Magnus Sports Centre, Coddington CC or Beckitts Field. If no feasible options are found, a new square would need to be provided if the one at NSK is lost. Alternatively, continue cricket at the Site and upgrade changing rooms with football.		No further use. Replacement pitch planned for Kelham Road.	S
75	Sherwood Avenue, Newark	Tennis	Newark Town Council	Three good quality macadam surface courts with floodlights. Pay and play available. Well used.	Ensure surface and lighting maintenance is continued in order to sustain usage levels.		Town council intends to pass control to the Bowls Club, courts well maintained with no issues anticipated.	M-L
		Bowls	Club	One good quality flat green	Ensure surface maintenance is continued in order to sustain usage levels.		Green now of county standard and well maintained.	M-L
83	Sutton-on-Trent Sports Club	Football	Club	Three good quality pitches of adult, 7v7 and 9v9 sizes. Capacity at adult peak time. Poor quality changing facilities and dated clubhouse.	Consider options for improvements to clubhouse and changing facilities. Support the Club with funding applications. Important site for football in the North of the Eastern Area.		No information received to suggest change in position. Clubhouse facility improvement plans in development.	S-M
94	Newark Academy (Lilley & Stone)	Football	Academy	One standard quality adult pitch with capacity at peak time. Largely used by Newark College for midweek fixtures. Issues with quality of maintenance.	Increase level of maintenance where possible.		No sports activity on site, community use withdrawn. Site up for sale for redevelopment.	S
		Sand AGP	Academy	Full size standard quality pitch. Carpet laid in 1999 but has been underused, most likely due to lack of floodlights for evening use. Little weekly usage.	Consider feasibility of installing floodlighting and carpet refurbishment which could reduce shortfalls in access to hockey slots. Must be		No sports activity on site, community use withdrawn. Site up for sale for redevelopment. Possible replacement of the AGP at the YMCA Sports and	S

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
					considered in conjunction with new 3G provision in area and also the need to resurface Magnus Sports Centre.		Community Village.	
		Netball	Academy	Two standard quality macadam courts, key site for Back to Netball Programme.	As participation is likely to increase further through Back to Netball consider options to refurbish court surface.		No sports activity on site, community use withdrawn. Site up for sale for redevelopment. Possible replacement at the YMCA Sports and Community Village.	M
95	Flowserve Sports & Social Club, Newark	Football	Club	Two adult pitches, one 9v9 pitch, three 7v7 and three 5v5 pitches, all of good quality. Several mini pitches are over marked onto adult pitches. Logistical problems and a need to fit more pitches onsite but no room to do so. No current lease or security of tenure.	Consider options for use of a second site for mini soccer such as John Hunt Primary School (Site I.D. 43). Negotiate with the owners a way forward to secure the use of football provision either at the current site or elsewhere.		New 7v7 mini pitch created following conversion of redundant tennis courts. Pitch surface needs further investment. For drainage and stone removal. No lease exists despite company's intention to issue one. Aspiration to upgrade 1 <sup>st</sup> team pitch to meet FA Step 7 requirements.	S
		Bowls	Club	Two good quality flat greens with spare capacity.	If finance allows continue to maintain two greens, however potential demand for only one green.		No information received to suggest change in position.	M
97	Newark Tennis Club	Tennis	Club	Three standard quality macadam courts. Expiration of lease and cessation of maintenance has made the seven grass courts unusable and the hard courts deteriorating in quality and in need of resurfacing.	Carry out feasibility into possible new locations for tennis club due to expiration of lease.		Consideration to re-locate tennis club to YMCA Sports and Community Village site. 3 courts presently available. 3 floodlit courts proposed at YMCA Sports and Community Village site.	S
98	Fernwood Tennis Club	Tennis	Club	Three good quality macadam courts. No club presence; access via fob for local residents, managed by First Port. Changing and toilet provision available in village hall by arrangement.	Continue to maintain courts to a good standard in order that any increase from sessions such as Step Into Tennis does not impact on court quality.		Status of club is uncertain.	M
106	Weston Cricket	Cricket	Club	Significant spare capacity of 53 matches per season	Support club to increase membership.		Need confirmation of whether club still exists. No longer listed	S

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
	Club						in Bassetlaw & District League so assume defunct.	
110	Norwell Playing Fields	Football	Parish Council	One standard quality adult pitch, unused at present with peak time capacity.	Continue to maintain pitch in order to provide for informal play.		No information received to suggest change in position.	S
		Cricket	Parish Council	Significant spare capacity of 40 matches per season	Support club to increase membership.		No information received to suggest change in position.	S
111	Winthorpe Community Centre	Tennis	Parish Council	Two good quality macadam courts, available for pay and play.	Ensure quality is sustained with appropriate maintenance.		No information received to suggest change in position.	M
-	Little Carlton (Becketts Field)	Cricket	Parish Council	Newly refurbished facilities including a new kitchen and toilets as well as changing rooms, meeting area and storage. Disused cricket square on site.	Look at options to bring the site back into use for cricket and consider as an option for Newark R&M CC should cricket at NSK be lost.		Newark R&M CC will be getting second pitch at their Kelham Road site. Possibility of Adopt a Wicket scheme to recover the pitch.	S
-	South Clifton Playing Fields	Cricket	South Clifton & District Sports Association	Disused cricket square which would require investment to bring back into use.	Consider cricket square for future demand, however it is likely to be costly to reinstate the square and is located remotely from the main town of Newark.		Viability assessment required to determine viability of bringing the pitch back into use.	L
		Football		Disused adult football pitch. Pavilion with changing recently awarded a WREN grant to complete refurbishment.	Look at options to bring the site back in to use and re-mark to accommodate youth 11v11 and 9v9 to reduce deficiencies.		No information received to suggest change in position.	S

## Western Area

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
5	Bilsthorpe Miners Colliery	Football	Club	Two good quality adult pitches and two standard quality mini pitches of 5v5 and 7v7 sizes. Peak time capacity for adult	Continue to sustain maintenance levels in order to maintain quality.		No information received to suggest change in position.	M



Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
	Welfare			football.				
		Cricket	Club	Spare capacity for 38 matches per season. Football pitches marked onto cricket outfield.	Increase outfield maintenance due to football use. Support club to increase participation.		No information received to suggest change in position.	S
		Bowls	Club	Two good quality flat greens well used.	Continue to maintain greens to accommodate demand and ensure quality is retained.		No information received to suggest change in position.	M
8	Blidworth Colliery Welfare Bowls Club	Bowls	Club	One good quality flat green	Continue to maintain green to accommodate demand and ensure quality is retained.		No information received to suggest change in position.	M
9	Blidworth Colliery Welfare Cricket Club	Football	Club	One adult pitch with floodlighting, one youth pitch and one 9v9 pitch. Three 7v7 pitches marked onto cricket outfield and used in rotation. All pitches assessed as good quality. Good changing facilities. Many junior teams playing offsite in Kickstart League.	Continue to sustain maintenance levels in order to maintain quality.		No information received to suggest change in position.	M
		Cricket	Club	Spare capacity for 39 matches per season	Support club to increase junior participation.		No information received to suggest change in position.	S
11	Boughton Sports Field, Ollerton	Football	Church Diocese	One senior football pitch currently disused since team folded last season.	Continue minimum maintenance of pitch in order to provide for informal use.		Rugby club keen to re-mark to for use as a second rugby pitch.	S
		Rugby Union	Church Diocese	One poor quality senior pitch of M0/D1 standard. Uneven surface which has problems with moles, holes regularly have to be repaired. Ollerton RFC would like to take on lease at the Site.	Support the Club to agree a long term lease.		Ollerton RFC has invested money into over seeding the 1st team pitch and done levelling works to improve the quality of the playing surface.	S-M
17	Clipstone Miners Welfare Bowls Club	Bowls	Club	One good quality flat green	Continue to maintain green to accommodate demand and ensure quality is retained.		No information received to suggest change in position.	M
25	Dukeries Academy/Leisure Centre,	Football	Academy	Three good quality pitches of adult, youth 11v11 and 9v9 sizes. Currently only adult pitch is used by The Fox FC which reports that pitches are not cut and line marked	Ensure that maintenance is sufficient to provide good quality pitches for community use.		No longer available for community use, school use only.	S

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
	Ollerton			regularly enough.				
		Sand AGP	Academy	Good quality full size pitch, new carpet laid in 2013. No current community demand for hockey.	Ensure sinking fund is in place for refurbishment of pitch when required.		Significant works undertaken by the Academy in 2016. No sinking fund is in pace. No works undertaken in 2016. Pitch requires update to lights and surface. Community use not up to full capacity.	L
		Rugby	Academy	One adult full size pitch used by school	Ensure that maintenance is sufficient to provide good quality pitch.		Available for community use but no bookings taken.	
		Netball	Academy	Two below average quality courts marked over two tennis courts. Area fenced but left unsecured and used as general playground area. Courts used for Back to Netball sessions.	If participation through the Back to Netball programme continues to grow the courts will need to be refurbished.		Dukeries Ladies Netball Club has been wound-up and is not training	S-M
		Athletics	Academy	One poor quality cinder surface track with six lanes. Academy use only.	No current demand in the Area for community use of the track. Track would need to be upgraded if an athletics club was to be based at the School.		Current track not suitable. The track has been rolled, raked and marked for school use. No other community use.	S-L
		Tennis	Academy	Three floodlit courts used by the school, no community use.	Clear moss on all courts ready for summer use.		Missed on original PPS.	S
27	Edwinstowe Cricket Club, The Forest	Cricket	Club	Pitch overplayed by 39 matches per season due to having two teams on both Saturday and Sunday. One artificial wicket onsite.	Increase maintenance in order to accommodate over play and/or consider options to increase number of fine turf wickets.		No information received to suggest change in position.	S-M
44	Joseph Whitaker School, Rainworth	Football	School	Two adult (good quality), one 9v9 and one 7v7 pitches (standard quality). Some spare capacity at peak time, used mostly by Rainworth Rangers.	Continue to maintain pitches to good standard to accommodate demand. Retain spare capacity in order to retain quality and to account for school use.		Pitches are in good condition	S
		Rugby Union	School	One senior rugby union pitch used infrequently by Mansfield RFC (imported demand).	No local demand so continue to support imported demand.		No information received to suggest change in position.	S

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
		AGP	School	Good quality 3G pitch used mostly for training. Majority of demand is imported due to location on boundary of Newark & Sherwood.	Ensure that Newark & Sherwood teams are prioritised, e.g. Rainworth Rangers and then allocate spare capacity to teams outside of the District.		No information received to suggest change in position.	S
73	Rainworth Miners Welfare Sports Club	Football	Club	Two good quality adult pitches. Club plays at Step 5.	Ensure quality of site is maintained in order that club continues to compete at Step 5.		No information received to suggest change in position.	M-L
86	Thoresby Welfare Sports Ground, Edwinstowe	Football	Club	One good quality adult pitch and two more standard quality adult pitches. Two good quality pitches of 7v7 and 9v9 sizes are unused. Peak time capacity for all pitch types. Poor quality clubhouse facilities.	Explore options to accommodate some mini play from Sherwood Fields (Site I.D. 96). Explore options to improve clubhouse.		Clubhouse improved. Thoresby MWFC has folded, Robin Hood colts using the pitches.	S
		Cricket	Club	Pitch overplayed by 26 matches per season. Poor quality clubhouse facilities. Football pitches marked onto edge of outfield.	Increase maintenance in order to accommodate over play and/or consider options to increase number of wickets (fine turf or artificial). Explore options to improve clubhouse.		Clubhouse has been improved, and nets also refurbished.	S-M
90	Walesby Lane Sports Ground, Ollerton	Football	Club	One good quality adult football pitch with no peak time capacity.	Ensure current quality is maintained and support club to progress in football pyramid system.		Club currently playing at FA Step 6. Plans developing for new clubhouse and changing rooms. Section 106 contributions possible. Potential extension of sports pitches linked to large housing development at bottom of site.	M-L
		Cricket	Club	Spare capacity for 30 matches per season.	Support club to increase junior participation.		No information received to suggest change in position.	S
91	Walesby Village Sports Field	Football	Community	Two adult pitches and one 5v5 pitch with peak time capacity. One 7v7 pitch with no peak time capacity. All pitches are good quality.	Consider re-configuring adult pitch to provide additional mini pitches.		No information received to suggest change in position.	S
		Cricket	Community	Spare capacity of 40 matches per season as the pitch is currently unused.	No current demand for cricket.		Viability assessment required to determine viability of bringing the pitch back into use.	S-M

Site ID	Site	Sport	Management	Current status	Recommended actions	RAG	Comment	Time-scale
92	Ollerton & Boughton Welfare Trust Sports Field	Bowls	Club	One good quality flat green alongside second green which is disused. Housing development to build on existing green and bring disused green back into use. Club has demand for one green.	Ensure that disused green is improved to current standard of used green. If the site is developed for housing as proposed, ensure that the ancillary facilities and parking are also re-provided to the original standard or better.		One green has been lost to housing development, the remaining green has been improved alongside ancillary facilities. Not identified as two green sites in original strategy.	S
96	Sherwood Fields, Edwinstowe	Football	Club	One adult pitch, one 7v7 pitch, one 9v9 and one youth 11v11 pitch all of standard quality. One additional 9v9 pitch marked inside youth 11v11 pitch. Little maintenance done to pitches due to cost. Good quality changing facilities and clubhouse. Limited by pitch space.	Improve maintenance where possible. Consider use of Thoresby Welfare (I.D. 86) as second ground for 7v7 and 9v9.		Robin Hood Colts using Thoresby MWFC.	S
107	Thoresby Park CC	Cricket	Club	Significant spare capacity for 48 matches per season	Support the club to increase membership.		No information received to suggest change in position.	S
108	Kirton Brickworks	Football	Club	One good quality adult pitch with 0.5 peak time capacity.	Continue to maintain pitch to retain good quality.		No information received to suggest change in position.	M-L
109	Clipstone Welfare FC	Football	Club	One good quality pitch with floodlighting. No peak time capacity.	Ensure maintenance is sustained in order to maintain good quality pitch.		Site is currently subject to a feasibility study regarding improvements to the pitch and clubhouse.	L
		Cricket	Club	Spare capacity for 34 matches per season	Support club to increase membership.		Site is currently subject to a feasibility study regarding improvements to the clubhouse.	S

**RECYCLING UPDATE**

**1.0 Purpose of Report**

- 1.1 To inform Members of the current information as to what can be recycled via the Councils Silver Recycling Bin and to provide information on the current status and challenges for the kerbside recycling of glass and food waste.

**2.0 Background Information**

- 2.1 Several members have recently raised issues regarding what items can and cannot be recycled via the silver recycling bin. Complaints and concerns had been raised with them by constituents and Members asked if more information and greater clarity could be provided. This issue was discussed at the recent agenda meeting and it was agreed that an information report would be prepared for Members of the committee.
- 2.2 The Director Communities agreed to put a report together and to undertake a refresh of the recycling advice and information made available to the public in consultation with other local authorities and Veolia.

**3.0 Recycling**

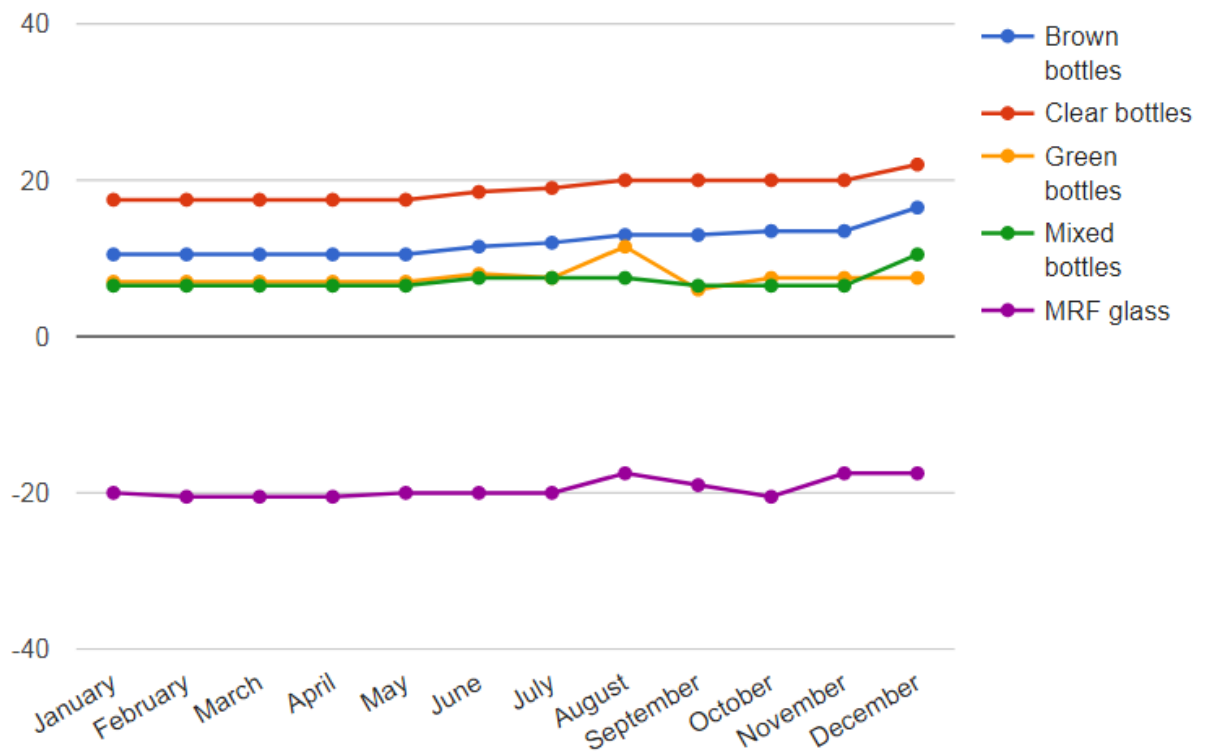
- 3.1 The existing recycling collections are made via our silver bin service. This service operates on an alternate weekly basis with residual waste collection and the material collected is either taken directly to Veolia's material recovery facility (MRF) in Mansfield or bulked up at the Veolia transfer station at Brunel drive where it is then transported to the Mansfield facility.
- 3.2 Under the two-tier council system, Newark and Sherwood District Council are classed as the 'Waste Collection Authority' and Nottinghamshire County Council are the 'Waste Disposal Authority'. The County Council have power of direction which enables them to direct waste to particular disposal/processing points in order to fulfil their contractual obligations with Veolia and other parties.
- 3.3 The MRF facility in Mansfield is limited in the type of material it can take based on its processing and sorting equipment. This in turn limits what we can collect in the silver bin. If we were to collect any additional materials these would be seen as contamination and the loads would be rejected by the facility. The 'Are you Bin Smart' leaflet provides a full list of the materials accepted by the facility.
- 3.4 Contamination of recycling bins with material that cannot be recycled is an ongoing challenge for all of the districts in Nottinghamshire and one of the main issues regularly discussed at the Joint Waste Management Committee, attended by members and officers from each authority.
- 3.5 Our waste operatives will look into each silver bin before they empty it and if they see any obvious signs of contamination they will leave the bin unemptied and report this back to the office. Our waste enforcement officers will investigate the potential contamination

and if there is a problem the householder is notified in writing of the problem and informed/reminded of what can go into the silver bin. They are also sent a copy of the 'Bin Smart' leaflet.

- 3.6 A recent example of 'contamination' that has been raised is that of shredded paper. It is very important that members of the public are and continue to be encouraged to protect their personal information/data. Home shredding is a good way of achieving this and being paper residents assume the recycling bin is the appropriate bin for disposal. However, shredded paper causes genuine problems for the MRF as it clogs and snags machinery. Veolia have asked therefore that the collection authorities treat shredded paper as a contaminant and encourage householders to put it in the residual waste bin. To many this is counter intuitive and assumes the shredded paper will be going to land fill. This actually is not the case as all of our residual waste now goes to the transfer station and is taken to the Sheffield Incinerator where it is converted to energy. Clearly this fact needs to be communicated more effectively.

#### **4.0 Kerbside Glass Recycling**

- 4.1 There are a number of factors to consider when examining the possibility of Kerbside Glass Collection. The material could not be collected via the silver bins because of the processing capabilities of the MRF and the potential contamination of other waste streams. Glass causes particular problems for paper re-processors.
- 4.2 Under our existing solution, glass in the district is collected via 'Bring Sites'. These are maintained and managed by a company called Glass Recycling UK at no cost to the authority. They provide us with the figures of the tonnage that they collect and in return we endeavour to identify new sites for them and publicise the existing ones.
- 4.3 We don't raise any revenue from the sale of the glass but equally don't incur any collection costs. We do receive a 'recycling credit' from Nottinghamshire County Council for all material collected at these sites which provides a revenue stream.
- 4.4 Ideally any kerbside glass collection would be based on a 'kerbside sort' system whereby either the resident or collection crew separate the glass by colour. This potentially ensures that the glass collected achieves the highest possible market value (In contrast to 'MRF Glass' which achieves the lowest value). The figures from LetsRecycle.com provide some indicative information.



**Figure 1: Glass Prices 2016 (£ Per Tonne)**

- 4.5 Any income from the collection would
- Be unlikely to cover the costs of providing the service
  - Result in the loss of the recycling credits from NCC
  - Possibly be considered to fall under the conditions of the NCC waste disposal contract with Veolia who would take ownership of the material so we would not recover any of the material value.

This means there is no way we can cover the costs associated with the launch of a kerbside collection system. Such collections would involve a need for significant investment in new infrastructure.

- 4.6 Neither the authority's depot nor Veolia's Transfer Station on Brunel Drive have the capacity for the large scale storage and sorting of collected glass so a new transfer point would have to be identified and potentially constructed. The depot is also currently not licenced to store such waste
- 4.7 A district wide collection of glass would require additional collection crews and vehicles; each team would cost around £130,000 per annum. Without a full in-depth analysis of the viability of the service in different areas it is difficult to forecast how many teams would be needed but we would take an educated guess that it would be at least 5 (based on our existing recycling collections and factoring in the extra weight implications of glass). This would result in a service that would cost at minimum £650,000 per annum. The provision of recycling containers would also need to be factored in. A kerbside collection box or boxes would have to be issued to every household in the district at a significant cost. Again this figure would need to be fully tested but it is likely to be in the region of £5-£10 per household (approximately 53,000 suitable households resulting in a figure of £265,000 - £530,000).

4.8 In addition to the cost of adding substantial numbers of LGV vehicles to the fleet, consideration has to be given to the Operator's Licence. Currently there is insufficient margin on the licence to increase fleet numbers to any great extent and it is also unlikely that such increases could be achieved due to the size of the current operational depot and agreed maintenance arrangements.

## **5.0 Food Waste recycling**

5.1 Food waste recycling is typically achieved via two methods:

- 1) Joint collection with Garden Waste
- 2) Separate Kerbside collection

5.2 Food waste collected separately at the kerbside is typically sent for 'anaerobic digestion' whilst that collected mixed with garden waste is normally processed via 'in-vessel composting'. Both of these methods result in usable compost and normally involve a degree of energy recovery from the material. This is especially true of anaerobic digestion where methane is harvested as a by-product of the process and then used to generate energy. At present all of our garden waste is chipped and processed in a 'wind-row' system but this is unsuitable for food waste. There is a disposal cost associated with both food and garden waste but this is typically much lower than the cost of disposing of unsorted residual waste via other means.

5.3 Although there are potentially a number of small sites locally that could accommodate a proportion of any food waste collected, there are no large scale facilities that could process all of the material. This may not be a limiting factor if such a scheme was introduced alongside more radical service changes to decrease the amount of residual waste (such as moving to monthly residual bin collections or dramatically reducing the size of domestic bins). If such actions were considered it is possible that in co-operation with the County Council and Veolia, processing facilities could be identified or suitable transfer points provided.

5.4 Typically food waste would be collected weekly and would require the household to be provided with two containers. The first is a 'kitchen caddy'; this requires the customer to use a compostable liner in a small caddy which can then be transferred to a larger container. This larger container would either be a garden waste bin or a new small bin for each property. The provision of any new containers would have to be factored in to set up costs alongside the additional ongoing cost of providing replacement containers and containers to new properties in the future.

5.5 Use of existing garden waste bins would provide a small reduction in the costs associated with new container purchase but also poses additional issues. At the time of writing Newark and Sherwood District Council only collects garden waste from certain areas of the district. The other areas are serviced by Mansfield and Rushcliffe councils so before any changes are considered this partnership would either have to be amended or the areas brought back in house.

5.6 As mentioned above support from the County Council as the waste disposal authority is likely only to be provided if we made significant reductions to the residual waste collection scheme. If that is considered then the move to a free garden waste collection service



would be almost inevitable resulting in a potentially significant loss of revenue for the council.

- 5.7 Establishment and ongoing costs are likely to be higher than those associated with launching a glass recycling service due to the likelihood of having to provide households with two additional containers and the need for weekly collections of food waste. The exact figures would again require a detailed appraisal and would be dependent on any assistance offered by NCC and the decisions taken on the frequency of the residual (green) and garden (brown) bin collection services.

## **6.0 Equalities Implications**

- 6.1 None at this stage.

## **7.0 Impact on Budget/Policy Framework**

- 7.1 Given the short notice for this report to be prepared formal consultation with finance colleagues has not been possible. However it is clearly the case that if the Council wished to pursue a policy to introduce the kerbside collection of Glass and Food waste the costs would be significant.

- 7.2 Potential running costs could be offset over the long term to a small extent by reducing the frequency of residual waste collections to a monthly basis but the initial set up and infrastructure costs are likely to be substantial. Such changes would have to be made in partnership and co-operation with our colleagues at Nottinghamshire County Council.

## **8.0 Comments of Director(s)**

- 8.1 It is clear from the above comments that there are significant challenges for introducing kerbside collection of glass and food waste. These are financial from the Council's perspective but also logistical as infrastructure would need to be developed and new systems introduced to enable either waste stream to be collected from the kerbside.

## **9.0 RECOMMENDATION**

**That Members note the information contained in the report.**

### **Reason for Recommendation(s)**

**To provide up dated information to Members with regards to recycling.**

### **Background Papers**

'Bin Smart' Information leaflet.

For further information please contact Andy Statham on Ext 5520

**Andy Statham**  
**Director Community**